

School District of Manawa

Board of Education Meeting Agenda

September 22, 2021

AMENDED - Optional Location



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(US) +1 985-257-2765 PIN: 172 744 981#

1. Call to Order – President Johnson – **7:00 p.m.** – MES Boardroom **or MES Cafeteria** (dependent on group size), 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. 2021 Summer School Report - Ms. Mary Eck and Mrs. Michelle Johnson
 - b. Key Performance Indicator Update
 - i. Operation Efficiencies
 1. KPI II.E. 20-Year Facilities Plan
 2. KPI II.F. Technology Plan
 - ii. Safe & Orderly Environment
 1. **KPI III.B. School Safety Plan**
 2. **School Health Services Report**
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of August 16, 2021 Board Meeting, August 30, 2021 Special Board Meeting and a September 10, 2021 Special Board Meeting
 - b. Treasurer’s Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Wisconsin FFA Foundation, Inc. \$150 donation to the Manawa FFA
 - ii. Zoetis \$142.90 donation to the Manawa FFA
 - iii. Manawa Lions Club \$200 Donation for Stuff the Bus Project
 - iv. First State Bank donation of District Staff Inservice Gift Bag - bottled water, candy, and pen
 - v. Take Charge Nutrition donation of discount cards to District Staff Inservice Gift Bag
 - d. Approval of SY21-22 Non-Athletic Co-Curricular Advisors as Presented

8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence: No Correspondence this month.
11. Board Recognition: No Recognitions this month.
12. District Administrator's Report:
 - a. Student Council Representative - Emma Riske
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. COVID-19 Update (Current data to date will be presented at the meeting.)
 - e. WASB Fall Regional Meeting - October 7, 2021 Bridgewood Resort, Neenah
 - f. 2022 State Education Convention - January 19-21, 2022 Wisconsin Center, Milwaukee
13. School Operations Reports:
 - a. ES Principal/Director of Special Education: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director's Reports:
 - a. District Reading Specialist Highlights - Included in Board Packet
 - b. Technology Director Highlights - Included in Board Packet
16. Board Comments:
 - a.
 - b.
17. Committee Reports:
 - a. Finance Committee (Pethke)
 - i. Monthly Financial Summary - June 2021
 - ii. Consider Endorsement of the OPEB Investment Selection as Presented
 - iii. Consider Endorsement of the Substitute Teacher Daily Rate Increase as Presented
 - iv. Short-term Borrowing RFP
 - v. Cost Analysis of Paid Leave for COVID Related Illness
 - vi. Consider Endorsement of a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing
 - vii. Open Enrollment Costs
 - b. Buildings & Grounds (R. Johnson)

- i. Review Post-construction MS/HS Lawn Condition
- ii. Consider Utility Vehicle Options
- iii. Overview of Ribbon Cutting and Tours
- iv. Update on Hosted Solar Project
- v. Overview of Major Repairs
- vi. Wisconsin Surplus
- vii. Update from Mr. Wolfgram on Staining Press Box Stairway/Railing
- viii. Preliminary Information on Rubberized Track
- ix. Consider Constructing a Heated Storage Building for MS/HS Property
- x. Update on Manawa Athletic Booster Club Interest in Fundraising for Future Projects
- xi. Continue Review of Key Performance Indicators
 - 1. Operation Efficiencies
 - a. 20-Year Facilities Plan
 - 2. Safe & Orderly Environment
 - a. School Safety Plan
- c. Policy & Human Resources Committee (J. Johnson)
 - i. Discussion of Overnight Field Trips
 - ii. NEOLA Updates
 - iii. Revise AG5421A - Grading
 - iv. Discussion of COVID-19 Related Sick Leave Benefits
 - v. Review of District Hiring Process
 - vi. Policy 4120 - Employment of Support Staff
 - vii. Consider Staff Engagement Opportunities

18. Unfinished Business:

- a. Consider Approval of PO2260 - Nondiscrimination and Access to Equal Educational Opportunity as Presented
- b. Consider Approval of PO5517.01- Bullying as Presented
- c. Consider Approval of PO7540.03 - Student Technology Acceptable Use And Safety as Presented

19. New Business:

- a. Consider Approval of the OPEB Investment Selection as Presented
- b. Consider Approval of the Substitute Teacher Daily Rate Increase as Presented
- c. Consider Approval of a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing
- d. Consider Approval of One Additional Personnel Time Off (PTO) Day for All Staff Present at Work on September 3, 2021
- e. Consider Approval of NEOLA Vol. 30, No. 2 Administrative Guideline Updates as Presented
- f. First Reading of NEOLA Vol. 30, No. 2 Policy Updates as Presented
- g. Consider Approval of Revised AG5421A - Grading as Presented
- h. Consider COVID-19 Protocols/Mitigation Strategies for September 25, 2021 and Beyond

- i. Consider Approval of the COVID-19 Homecoming Mitigation Plan as Presented
- j. Consider Approval of Membership for a School District of Manawa Ad Hoc Safety Committee as Presented

20. Next Meeting Dates:

- a. Curriculum Committee Meeting - TBD
- b. October 5, 2021 Finance Committee Meeting - 6:00 p.m.
- c. October 6, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m.
- d. October 7, 2021 Regional WASB Meeting - Bridgewood Resort, Neenah - (Reservations needed)
- e. October 11, 2021 Policy & Human Resources Committee Mtg - 6:00 p.m.
- f. October 18, 2021 Regular Board of Education Meeting - 7:00 p.m.
- g. October 25, 2021 Annual District Meeting - 7:00 p.m.
- h. October 25, 2021 Special Board of Education Meeting - at the Conclusion of the Annual Meeting
- i. January 19-22, 2022 Wisconsin State Education Convention - Milwaukee (Reservations needed)

21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;

- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Sep 7, 2021

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Michelle Johnson and Mary Eck

Date: 9/7/2021

Re: 2021 Summer School Report

Dear Members of the Manawa School Board,

Summer Adventures 2021 came to a close at the end of August. Registration took place online April 1st through April 9th. To prepare for the summer school courses, Jackie Sernau and Mary Eck outlined courses, surveyed teachers who were interested in teaching, and mapped out rooms where courses would take place. Different from previous years, families were able to schedule through Skyward or through a paper version. After a slight pause due to safety protocols the previous summer, in partnership with the Sturm Memorial Library, a returning opportunity Tails and Tales reading program invited students to engage with books about animal friends and earn badges, books, and drawing entries. Students were offered free breakfast and lunch as a new component this year.

To best meet the needs of our students, various courses in enrichment, remediation, and in building social skills were offered such as:

- Introduction to 4K and Camp Kindergarten
- Remedial courses in reading, writing and mathematics (grades 1- 5)
- Enrichment courses including cooking, science, computers, outdoor adventures, dancing, tumbling, fitness
- Skills courses and camps: volleyball, basketball, hunter safety, and marching skills
- Swimming Lessons

This year, we were also able to hold in person, Health, Driver's Education, Agriculture, our new musical *Follow that Rabbit*, and the Transition to Middle School course. The musical provided students K-12 opportunities for

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Little Wolf High School Manawa Middle School

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Phone: (920) 596-2524
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Manawa Elementary

800 Beech Street
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Phone: (920) 596-2238
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speaking, singing in a group, solos, lighting, set, prop, and make up design. It was a huge hit with our participants and audience members! Additionally, throughout the summer, agricultural experiences were offered by instructor Ms. Cordes such as working and caring for animals and gaining real life experiences in the community.

We can't thank the teachers, substitutes, support staff, and community partnerships for the dedication in providing and creating valuable instruction. Also included is a financial capsule. It outlines the projected FTEs and expenses we incurred. This year's summer school was successful, and it was joyous being able to see the student's faces.

We hope to reestablish a plan to provide broader offerings of coursework and the ability to make them accessible to all the students of our district next summer.

Thank you to the Board of Education and the Administration for your support.

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Student Enrollment and Total Minutes:

Total Students Enrolled: 584

Total FTE: 13

Total Expenses:

	July 1,2020-June 30, 2021	July 1, 2021-Aug. 31,2021	
Salary	67,055.45	17,211.80	3575
Benefits	9,228.04	1,827.02	
Purchased Services	7,914.12	60	
Supplies	3,047	0	
Total:	87,244.61	19,098.82	
Revenue:	3,265.00	60	

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School District of Manawa
Annual Health Services Report for the 2020-2021 School Year
District Health Support Krystal Draeger, RMA, AEMT

In continuing with past Nurse reporting, I have written this Annual Health Services Report for the School District of Manawa with the intention of providing administration, the school board, and community members with statistics, information and narratives to demonstrate the importance of nursing services and benefits we provide the district. Students who are healthy and managing health conditions appropriately are able to focus more of their time and energy on their education.

I would like this report, as well as accomplishments this past year, to be a source of evidence that this department is continuing to move forward, despite the transitions in the school nurse role.

Accomplishments

Some accomplishments that have occurred with the partnership of students, staff and administration include: an initiative to track down health information that may not be updated by sending out a health condition verification form home with registration materials to verify the presence or absence of health conditions the district should be aware of. All students received medical forms with registration so they may take to summer appointments for completion. Health forms and protocols were reviewed with the District Medical Advisor.

This past school year the emergency response team was reformed and drills will be performed this coming year. Over the summer months, 45 individuals received CPR/First Aid training. A new Zoll AED was added to the Fitness Center.

Most importantly, we made it through a year full of changes and challenges due to COVID.

Goals

My goals for the next year for the district are: hold emergency response team drills at both buildings to increase proficiency and awareness of protocols, continue to update AEDs in both buildings as budget allows, update the CPR training AEDs, continue training staff/coaches in CPR/First Aid and continue to achieve the Project Adam Heart Safe School designation.

2020-2021 Health Services Statistics

Data is gathered throughout the year in Skyward by documenting when students visit the health room. By logging visits and running reports, we are able to gather and analyze data. In the following reports, data is broken down by entity; high school, middle school and elementary school.

Health Room Visits

Visits logged below include all visits including: physical presence of students, care planning, contact made (ex: phone calls and emails) and updates to students health status and restrictions.

2020/21 school year	High School	Middle School	Elementary School
Total Visits	427	499	1083

In past practices, it was customary to give previous years, however, with the multiple changes in Nurses and health aids, there was no consistent documentation procedure in place. Health Aids are working together in both buildings to establish a uniform procedure in documentation.

In the absence of a Registered Nurse this school year, the health aids have the availability of working with a CESA Nurses, Iola-Scandinavia Nurse or a County Nurse as needed to complete any required state documentation or requirements. These Nurses are assisting with completing this year's Individual Health Plans for students that need them.

Summary

While the loss of the district RN was tough the middle of last year, the health aids were able to continue providing care to students and staff.

During the summer months, there was a change in the elementary school for the health aid staff and hours. Training of the new staff member is still ongoing and the hope is to have her fully trained by the end of September.

I have been working closely with the Nurses available to navigate the start of the school year and ensure the district is completing all state requirements.

The Seal a Smile program will be returning to the district this year, with first visits starting the week of 09/13/2021. This will be a great service to help the many students that have dental needs. The findings of the program will be included in the next nurse report.

Here's to a healthy 2021-2022 school year!

Ms. Krystal Draeger
District Health Support



Minutes of a August 16, 2021 School District of Manawa Regular Board of Education Meeting

Call to Order – President Johnson – 7:02 p.m. – MES Board Room, 800 Beech Street

Pledge of Allegiance

Roll Call - Hollman, Pethke, R. Johnson, Jepson, Griffin, Reiersen, J. Johnson

Verify Publication of Meeting - Dr. Oppor verified.

Presentations:

Introduction of New Staff - Dean Marzofka, Director of Technology, Michelle Johnson, District Reading Specialist, Kevin Plekan, Instrumental Music, Jessica Hauser, Secondary Special Education Teacher, and Megan Schuelke, Special Assignment/Title I Teacher

Desired State Overview - Admin. Team Members

- i. Literacy
- ii. Mathematics
- iii. ISTE (Technology Standards)

Announcements: Contributions to the District - Bruce Scheller for use of his trailer for the Rodeo Parade, Drama Club collection of \$251 from the Summer School production of *Follow That Rabbit: The Alice in Wonderland Story*, Michael and Jeanne Frazier \$25 donation - Library Fundraiser.

Other Contributions: None

Approved by Consent: Minutes of a July 19, 2021 Regular Board Meeting, Donations: Bruce Scheller for use of his trailer, Drama Club collection of \$251, Michael and Jeanne Frazier \$25, Accept DPI State Grant Award for Career and Technical Education (CTE) Incentive Grant of \$2,392.96, Approval of SY21-22 Volleyball Coaches, Approval of Support Staff Transfer Request - Food Service/Custodial, Acceptance of Secondary Physical Education Teacher Resignation, Approval of Teacher Transfers, and Acceptance of Guidance Administrative Assistant/AD Clerical Support/District Clerical Support Resignation.

R. Johnson recused himself.

Any Item Removed from Consent Agenda: Reiersen asked that the Treasurer's Report: Approve Expenditures \$355,930.16 & Receipts \$126,889.64 be removed for questions.

Moved by Reiersen / Hollman to Approve the Treasurer's Report. Motion carried.

Jepson asked to remove an item for clarification - Approval of SY21-22 Non-Athletic Co-Curricular Advisors.

Moved by Jepson / Reirson to Approve of SY21-22 Non-Athletic Co-Curricular Advisors. Motion carried.

Public Comments: Joeyanne Meyers, N4417 Ostrander Rd. New London mentioned her family was new to the district last year and has two boys who have asthma. They will continue to wear

masks coming to school to protect them, other students, and teachers. This is what's best for their family.

Correspondence: No correspondence this month.

Board Recognition: None this month.

District Administrator's Report: Legislative Update - New Senate Bill 11 has been actively discussed which focuses on gender and race, and not identifying a particular gender or race. This would influence instruction in all public schools in Wisconsin. Monthly Enrollment Update - Approximately 590 students as of now. We continue to receive new students. Curriculum Director Highlights - Lots of training this summer - ALICE, math, literacy, and technology opportunities. COVID-19 Update. WASB Fall Regional Meeting - October 7, 2021 Bridgewood Resort, Neenah. 2022 State Education Convention - January 19-21, 2022 Wisconsin Center, Milwaukee.

School Operations Reports: ES Principal/Special Education Director Highlights - Included in Board Packet, Seclusion and Restraint Report for SY 20/21, and MS / HS Principal: Highlights - Included in Board Packet

Business Related Reports: Highlights - Included in Board Packet, and Kobussen Transportation Report

Director's Reports: District Reading Specialist Highlights - Included in Board Packet, and Technology Director Highlights - Included in Board Packet

Board Comments: Reiersen spoke of concerns of emergency national services, exit interviews, the nursing situation, and teacher's qualifications on teaching AP courses.

Jepson asked questions on class size and student/teacher ratios as well as wanting staff to know she is always receptive to hearing from them.

Griffin is concerned with the amount of staff leaving and what is being done to address the issue. This can be further discussed at a Policy and Human Resources Committee.

Hollman requested a break. The time was 9:03 p.m.

At 9:10 p.m. the meeting resumed.

Committee Reports: Minutes of a Curriculum Committee, Buildings & Grounds Committee, Policy & Human Resources Committee, and a Joint Curriculum and Policy & Human Resources Committee Meeting were in the board packet.

Unfinished Business: No unfinished business

New Business:

Motion by Reiersen / Griffin to Approve of the Option A COVID-19 Districtwide Response Plan as Revised. Motion carried.

Motion by Pethke / R. Johnson to Approve of the Free Wisconsin DHS COVID-19 Testing Program for Schools as Presented. Reiersen, Griffin, R. Johnson voted nay, Jepson abstained. Motion failed.

Motion by Hollman/Griffin to Approve of the Gifted and Talented Handbook as Presented. Motion carried.

Motion by Hollman / Pethke to Approve of the Updated Curriculum Writing Process as Presented. Motion carried.

First Reading of PO2260 - Nondiscrimination and Access to Equal Educational Opportunity - Additional revisions had been suggested by Jepson.

First Reading of PO5517.01- Bullying as Presented

11:00 p.m. R. Johnson left the meeting.

First Reading of PO7540.03 - Student Technology Acceptable Use And Safety as Presented

Motion by Griffin / Jepson to Approve the Revision to Handbook Medical Emergency Acknowledgement Page per Legal Advice as Presented. Motion carried.

Motion by Hollman / Pethke to Approve Student Proof of Driving Permit for ATVs or Snowmobiles as Presented. Motion carried.

Motion by Reiersen / Hollman to Approve of the Special Education Handbook as Presented. Motion carried.

Motion by Pethke / Griffin to Approve of the Mentor Handbook as Presented. Motion carried.

Motion by Jepson / Reiersen to Approve of ES Health/Special Education Paraprofessional Position as Presented. Motion carried.

Motion by Hollman / Jepson to Approve of ES Health/Special Education Paraprofessional Job Description as Presented. Motion carried.

Motion by Griffin / Jepson to Approve of SDM Medical Advisor for the 2021-2022 School Year as Presented. Reiersen nay. Hollman abstained. Motion carried.

Motion by Pethke / Griffin to Approve of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented. Motion carried.

Motion by Hollman / Griffin to Approve of Elevate K12 to Deliver Secondary Spanish Instruction for the 2021-22 School Year as Presented. Motion carried.

Motion by Jepson / Pethke to Approve of Supervisory Instructional Paraprofessional for Spanish Schedule as Presented. Motion carried.

Motion by Griffin / Pethke to Approve of Middle School/High School Instructional Paraprofessional Job Description as Presented. Motion carried.

Next Meeting Dates:

August 26, 2021 - Buildings and Grounds Committee - 4:30 p.m.

August 31, 2021 LWHS/MMS Ribbon Cutting Ceremony & Tours - 3:30-6:30 p.m.

September 7, 2021 Finance Committee Meeting - 6:00 p.m.

September 8, 2021 Curriculum Committee Meeting - 5:00 p.m.

September 13, 2021 Policy and Human Resources Committee Mtg - 5:00 p.m.

September 22, 2021 Regular Board of Education Meeting - 7:00 p.m.

Motion by Jepson / Griffin to adjourn at 11:13 p.m. Motion carried.

Stephanie Flynn, Recorder

Minutes of a August 30, 2021 School District of Manawa Special Board of Education Meeting

Call to Order – President Johnson – 6:00 p.m. – MES Board Room, 800 Beech Street

Pledge of Allegiance

Roll Call - R. Johnson, J. Johnson, Jepson, Hollman, Griffin, Pethke, Reiersen, and Hollman

Verify Publication of Meeting

Dr. Oppor

Public Comment - No public comments.

Approved by Consent -Approval of Hybrid Title I/Special Assignment Teacher Position, Approval of Hybrid Title I/Special Assignment Teacher Job Description, Accept Resignation of Food Service Worker, Approval of Support Staff Transfer Request - Food Service, Approval of Support Staff Transfer Request - Sub Caller, Approval of Support Staff - Food Service/Custodial, and Approval of 8th Grade Volleyball Coach.

Approval of Special Assignment/Title I Reading Teacher - no action.

Any Items Removed from Consent Agenda:

Approval of Support Staff - Guidance Administrative Assistant/Athletic Clerical Support/District Support. Motion by Jepson/Reiersen to Approve the Support Staff - Guidance Administrative Assistant/Athletic Clerical Support/District Support as presented. Motion carried.

41.20 Employment of Support Staff - Mrs. Jepson requested reviewing policy.

Approval of Support Staff - Instructional Paraprofessional for Spanish Class.

No recommendation at this time. No Action.

Approval of Professional Educator Transfer Request - 1st Grade Teacher.

Jepson requested review of posting of position policy at the Policy & HR committee. Motion by Jepson/Griffin to Approve the Professional Educator Transfer Request - 1st Grade Teacher. Motion carried. R. Johnson abstained.

Approval of Soliant Health as Occupational Therapy Provider for SY2021-22. Motion by Pethke/Johnson to Approve Soliant Health as Occupational Therapy Provider for SY2021-22. Motion carried.

Approval of Support Staff - ES Health Aide/Special Ed Paraprofessional

No recommendation at this time. No Action.

Unfinished Business: No unfinished business.

New Business:

Consider Approval of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented. Moved by Reiersen/Jepson to Accept the Applications for Alternative Open Enrollment for 1st, 4th, 12th grade Applicants. Motion carried.

Consider Update on the Purchase of a Utility Terrain Vehicle - Informational

Next Meeting Dates:

August 31, 2021 LWHS/MMS Ribbon Cutting Ceremony & Tours - 3:30-6:30 p.m.

September 7, 2021 Finance Committee Meeting - 6:00 p.m.

September 8, 2021 Curriculum Committee Meeting - 5:00 p.m.

September 13, 2021 Policy and Human Resources Committee Mtg - 5:00 p.m.

September 22, 2021 Regular Board of Education Meeting - 7:00 p.m.

Moved by Griffin/Reiersen to adjourn at 6:46 p.m. Motion Carried.

Bobbi Jo Pethke, Recorder

Minutes of a September 10, 2021 Board of Education Special Board of Education Meeting

Call to Order – President Johnson – 4:15 p.m. – Virtual Meeting

Pledge of Allegiance

Roll Call - Griffin, Reiersen, J. Johnson, R. Johnson, Pethke, Hollman. Jepson joined at 4:18 p.m.

Verify Publication of Meeting - Dr. Oppor verified publication of meeting.

Public Comment -

Amanda Haack, N4596 State Hwy 22/110 Manawa - Concerns about kids coming home to high risk homes and what the district is doing about it.

Cynda Spatz, 325 E. 4th Street, Manawa - Concerns about masking

Theodore Emmert, N8115 Ferg Road, Manawa- Would like the Board to reconsider the vote on masking and testing for the best interest of students and staff.

Approve by Consent -

Accept MS/HS Custodian Resignation, and Approve the Employment of Support Staff - Instructional Paraprofessional for Spanish Class as Presented
Instructional Paraprofessional for Spanish Class was approved by consent.

Any Item Removed from Consent Agenda - Reiersen requests removal of MS/HS Custodian from Consent Agenda.

Motion by Reiersen/Griffin to accept MS/HS Custodian resignation. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson, Reiersen, J. Johnson and Pethke voted aye.

Unfinished Business: No Unfinished Business

New Business:

Consider Endorsing Enhanced COVID-19 Mitigation Strategies

- i. Waupaca County DHS Advisement
- ii. Updated WIAA Guidelines (not mandates)
- iii. SDM Mitigation Metrics 2021-22

Moved by Reiersen / Griffin to Maintain Voluntary Masking. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson and Reiersen voted aye; J. Johnson and Pethke voting nay.

Motion by Hollman / Jepson to Reduce Quarantine to 10 days without testing or 7 days with a negative test on day 5 to 7 per DHS guidelines. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson, Reiersen, J. Johnson and Pethke voted aye.

Motion by Hollman/Pethke to Provide Free in-school COVID-19 Testing for Students and Staff and Free Testing for Students and Staff Family Members if possible per DHS guidelines if resources are available to do so. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson, Reiersen, J. Johnson and Pethke voted aye.

Motion by Pethke / R. Johnson to Recommend Waupaca County DHS Advisement. Motion carried on a roll call vote - Jepson, R. Johnson, Pethke, and J. Johnson voting aye and Hollman; Griffin and Reiersen voting nay.

Motion by Jepson / Pethke that Face Coverings Apply to Guests during Waupaca County DHS Advisement Period but does not apply to Student Athletes Actively Participating in their Sport. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson, J. Johnson and Pethke voted aye. Reiersen abstained.

Next Meeting Dates:

September 13, 2021 Policy and Human Resources Committee Mtg - 5:00 p.m.

September 22, 2021 Regular Board of Education Meeting - 7:00 p.m.

October 6, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m.

Curriculum Committee Meeting - TBD

Moved by Pethke/Griffin to adjourn at 6:35 p.m. Motion carried on a roll call vote - Hollman, Jepson, Griffin, R. Johnson, Reiersen, J. Johnson and Pethke voted aye.

Bobbie Jo Pethke, Recorder

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82401	E O JOHNSON CO., INC	JPAP08	08/06/2021	COPIER AGREEMENT PAYMENT	GENERAL FUND/COMMUNICATION/A DMINISTRATIVE TECHNOLOGY SERV	0	1,879.71
Totals for 82401							1,879.71
82402	GREEN MECHANICAL	JPAP08	08/06/2021	LABOR & TRAVEL - MES FAN MOTOR ON AHU & ASSIST WITH FILTER REPLACING	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	360.00
Totals for 82402							360.00
82408	MANAWA MASONIC CENTE	JPAP08	08/06/2021	RENT FOR PAES LAB	SPECIAL EDUCATION FUND/BUILDING RENTAL/RENT IN LIEU OF PURCHASE	0	7,200.00
Totals for 82408							7,200.00
82412	RESERVE ACCOUNT	JPAP08	08/06/2021	POSTAGE METERS HS & DIST OFFICE	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	5,000.00
Totals for 82412							5,000.00
82419	POSTMASTER MANAWA	JPAP08	08/13/2021	USING THE CREDIT ON OUR ACCOUNT	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	-114.57
82419	POSTMASTER MANAWA	JPAP08	08/13/2021	BULK MAILING - RIBBON CUTTING AUGUST 2021	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	190.01
Totals for 82419							75.44
82420	AMAZON CAPITAL SERVI	JPAP08	08/13/2021	JEFF BORTLE CPM MATH SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/MATHEMATICS	4002200041	236.55
82420	AMAZON CAPITAL SERVI	JPAP08	08/13/2021	CLASSROOM MATERIALS REORDER - FIRST ORDER DEFECTIVE	SPECIAL EDUCATION FUND/NON-CAPITAL EQUIPMENT/MULTI-CATE GORICAL	272200032	33.00
82420	AMAZON CAPITAL SERVI	JPAP08	08/13/2021	2ND GRADE SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200064	42.76
82420	AMAZON CAPITAL SERVI	JPAP08	08/13/2021	ID MAGNETS	GENERAL FUND/GENERAL SUPPLIES/DISTRICT ADMINISTRATION	8002200011	35.24
Totals for 82420							347.55
82421	AMPLIFIED IT	JPAP08	08/13/2021	SUBSCRIPTION G SUITE	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV	8002200006	1,824.00
Totals for 82421							1,824.00
82422	CARBON FRECKLE	JPAP08	08/13/2021	BUSINESS CARDS - DM & MJ	GENERAL FUND/GENERAL SUPPLIES/GENERAL ADMINISTRATION	8002200009	150.00
Totals for 82422							150.00
82424	DEPT OF HEALTH & FAM	JPAP08	08/13/2021	BIRTH DATA - 7/1/2020-6/30-2021	GENERAL FUND/TRANSFER TO STATE/SCHOOL CENSUS	0	102.16
Totals for 82424							102.16
82429	NEWSELA INC	JPAP08	08/13/2021	DAN WOLFGRAM NEWSLELA	GENERAL	4002200010	3,960.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				ESSENTIALS SUBSCRIPTION	FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA TED CURRICULUM		
					Totals for 82429		3,960.00
82430	OFFICE DEPOT	JPAP08	08/13/2021	CARRIE KOEHN SHREDDER SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200047	21.79
82430	OFFICE DEPOT	JPAP08	08/13/2021	CARRIE KOEHN SHREDDER SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200047	16.45
82430	OFFICE DEPOT	JPAP08	08/13/2021	CARRIE KOEHN SHREDDER SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200047	7.95
82430	OFFICE DEPOT	JPAP08	08/13/2021	CARRIE KOEHN SHREDDER SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200047	5.99
					Totals for 82430		52.18
82432	SCHOOL DATEBOOKS INC	JPAP08	08/13/2021	DAN WOLFGRAM HS STUDENT AGENDAS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	4002200023	830.90
82432	SCHOOL DATEBOOKS INC	JPAP08	08/13/2021	DAN WOLFGRAM STUDENT AGENDAS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	2002200007	513.35
					Totals for 82432		1,344.25
82433	SCHOOL SPECIALTY LLC	JPAP08	08/13/2021	JEFF BORTLE CPM MATH SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/MATHEMATICS	4002200042	283.88
					Totals for 82433		283.88
82434	SERVICE MOTOR COMPAN	JPAP08	08/13/2021	PARTS & FREIGHT - F2690 KUBOTA	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	245.55
					Totals for 82434		245.55
82437	VALLEY SCREENPRINT I	JPAP08	08/13/2021	DISTRICT T-SHIRTS 2021-22	GENERAL FUND/CENTRAL SUPPLY ROOM/INSTRUCTIONAL STAFF TRAINING	0	1,156.95
					Totals for 82437		1,156.95
82438	BESAW, STEPHANIE	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDUTURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82438		625.00
82439	BESSETTE, LAYNIE	JPAP08	08/17/2021	MAY 2019 STURMS SCHOLARSHIP	PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDUTURES/TRUST	0	625.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82439		625.00
82440	BLUM, SAMANTHA	JPAP08	08/17/2021	MAY 2018 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	625.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82440		625.00
82441	ELMHORST, ANDREW	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	625.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82441		625.00
82442	GRIFFIN, BRYAN	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	750.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82442		750.00
82443	LAMBRECHT, CHLOE	JPAP08	08/17/2021	MAY 2020 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	625.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82443		625.00
82444	LOUGHRIN, KAYLA	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	750.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82444		750.00
82445	MICHALOWSKI, ETHAN	JPAP08	08/17/2021	DEWEY CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT	0	1,000.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82445		1,000.00
82446	MOSER, AMELIA	JPAP08	08/17/2021	DEWEY CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT	0	1,000.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		
					FUND		
					AWARD/SCHOLARSHIP		
					Totals for 82446		1,000.00
82447	MOSER, COLIN	JPAP08	08/17/2021	MASONIC LODGE 82 SCHOLARSHIP	PRIVATE BENEFIT	0	1,000.00
					TRUST FUND/TRUST		
					FUND		
					EXPENDITURES/TRUST		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82447	MOSER, COLIN	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82447		1,625.00
82448	NICHOLS, JOSIE	JPAP08	08/17/2021	BEV CARL MEMORIAL SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	1,000.00
					Totals for 82448		1,000.00
82449	O'BRIEN, GRACE	JPAP08	08/17/2021	MAY 2020 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82449		625.00
82450	OLTZ, CALLIE	JPAP08	08/17/2021	MAY 2020 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82450		625.00
82451	PETHKE, MATAYAH	JPAP08	08/17/2021	MAY 2018 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82451		625.00
82452	POPPY, REECE	JPAP08	08/17/2021	MAY 2021 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	750.00
					Totals for 82452		750.00
82453	ROSENAU, KYLIE	JPAP08	08/17/2021	MAY 2019 STURMS SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP	0	625.00
					Totals for 82453		625.00
82454	SHELLER, JACOB	JPAP08	08/17/2021	BEV CARL MEMORIAL SCHOLARSHIP	AWARD/SCHOLARSHIP PRIVATE BENEFIT TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND	0	1,000.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					AWARD/SCHOLARSHIP		
					Totals for 82454		1,000.00
82455	TELLOCK, ETHAN	JPAP08	08/17/2021	DEWEY CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT	0	1,000.00
					TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP		
					Totals for 82455		1,000.00
82456	TEUSCHER, ZACHARY	JPAP08	08/17/2021	MAY 2018 STURMS SCHOLARSHIP	PRIVATE BENEFIT	0	625.00
					TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP		
					Totals for 82456		625.00
82457	ZIELKE, BRETT	JPAP08	08/17/2021	DEWEY CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT	0	1,000.00
					TRUST FUND/TRUST FUND EXPENDITURES/TRUST FUND AWARD/SCHOLARSHIP		
					Totals for 82457		1,000.00
82458	AMAZON CAPITAL SERVI	JPAP08	08/20/2021	DEAN MARZOFKA	GENERAL	8002200015	597.47
					FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY SERV		
82458	AMAZON CAPITAL SERVI	JPAP08	08/20/2021	MERIA WRIGHT CLASSROOM SUPPLIES	GENERAL	4002200056	78.00
					FUND/NON-CAPITAL EQUIPMENT/TECHNOLOGY EDUCATION		
					Totals for 82458		675.47
82460	AUSTIN PLASTICS & SU	JPAP08	08/20/2021	DAN WOLFGRAM TRACK REPLACEMENT PLATES	GENERAL	4002200032	163.60
					FUND/GENERAL SUPPLIES/CO-CURRICUL AR ACTIVITIES		
					Totals for 82460		163.60
82461	BODART, AMIE	JPAP08	08/20/2021	REIMBURSE FOOD SERVICE BALANCE FOR LEYTON KRUEGER	FOOD SERVICE	0	4.55
					FUND/OTHER DEFERRED REVENUES		
					Totals for 82461		4.55
82464	C.E.S.A. #5	JPAP08	08/20/2021	AE07 WCAP ELEM	SPECIAL EDUCATION	0	9,500.00
					FUND/TRANSFER TO CESA/SPECIAL ED TUITION-NON-OPEN		
					Totals for 82464		9,500.00
82465	CESA 6-CONFERENCE RE	JPAP08	08/20/2021	SEEDS4SCHOOLS ANNUAL BASE FEE SEEDS4SCHOOLS PER STUDENT COST (598 @ 1.89)	SPECIAL EDUCATION	0	1,943.97
					FUND/SOFTWARE SUBSCRIPTION/ADMINIS TRATIVE TECHNOLOGY SERV		
					Totals for 82465		1,943.97
82467	DELTA DENTAL-VISION	JPAP08	08/20/2021	SEPTEMBER 21 VISION INSURANCE PREMIUMS	GENERAL FUND/VISION	0	571.35
					EFF 090115		
					Totals for 82467		571.35

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82468	FAULKS BROS. CONSTRU	JPAP08	08/20/2021	EXCAVATION WORK - MES PLAYGROUND	GENERAL FUND/CONSTRUCTION SERVICES/FACILITY AQUISITION/REMODELIN G	1012200045	3,870.00
						Totals for 82468	3,870.00
82470	IRRIGATION SERVICES	JPAP08	08/20/2021	SERVICE TO TROUBLE SHOOT IRRIGATION SYSTEM	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/SITE REPAIRS	0	258.75
						Totals for 82470	258.75
82471	MARTIN SYSTEMS, INC.	JPAP08	08/20/2021	SERVICE WORK & LABOR	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	268.04
82471	MARTIN SYSTEMS, INC.	JPAP08	08/20/2021	SERVICE WORK & LABOR	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	202.21
82471	MARTIN SYSTEMS, INC.	JPAP08	08/20/2021	SERVICE WORK & LABOR	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	124.69
82471	MARTIN SYSTEMS, INC.	JPAP08	08/20/2021	SERVICE WORK & LABOR	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	94.06
						Totals for 82471	689.00
82473	POSITIVE PROMOTIONS	JPAP08	08/20/2021	STUDENT PLANNERS	GENERAL FUND/GENERAL SUPPLIES/OFFICE OF THE PRINCIPAL	1012200001	373.00
						Totals for 82473	373.00
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE BEGINNING OF THE SCHOOL YEAR	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200024	572.87
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE BEGINNING OF THE SCHOOL YEAR	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200024	432.16
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	JENNIFER ROSIN CLASSROOM ITEMS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200036	35.53
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	CARRIE KOEHN BATTERIES FOR CARBON MONOXIDE DETECTORS	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200049	14.50
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	CARRIE KOEHN BATTERIES FOR CARBON MONOXIDE DETECTORS	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200049	12.86
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200037	74.56
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN	1012200037	31.99

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL	1012200037	38.92
					FUND/INSTRUCTIONAL MEDIA/UNDIFFERENTIAT ED CURRICULUM		
82474	SCHOOL SPECIALTY LLC	JPAP08	08/20/2021	SARAH BORTLE CLASSROOM SUPPLIES (CART SAVED)	GENERAL	2002200001	1,092.17
					FUND/GENERAL SUPPLIES/ART		
					Totals for 82474		2,305.56
82476	SUEHS MOTORS, INC.	JPAP08	08/20/2021	OIL CHANGE/INSPECTION - 2012 RED DODGE GRANDCARAVAN	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	35.97
82476	SUEHS MOTORS, INC.	JPAP08	08/20/2021	OIL CHANGE/INSPECTION - 2017 RED PACIFICA	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	70.45
					Totals for 82476		106.42
82478	TOLEDO PHYSICAL EDUC	JPAP08	08/20/2021	KEVIN MURPHY CLASS EQUIPMENT	GENERAL	4002200017	35.89
					FUND/NON-CAPITAL EQUIPMENT/PHYSICAL EDUCATION		
82478	TOLEDO PHYSICAL EDUC	JPAP08	08/20/2021	KEVIN MURPHY CLASS EQUIPMENT	GENERAL	4002200017	27.08
					FUND/NON-CAPITAL EQUIPMENT/PHYSICAL EDUCATION		
					Totals for 82478		62.97
82479	TRUGREEN LIMITED PAR	JPAP08	08/20/2021	LWHS VEGETATION CONTROL	GENERAL	0	213.75
					FUND/CLEANING SERVICES/OPERATION		
82479	TRUGREEN LIMITED PAR	JPAP08	08/20/2021	LWHS VEGETATION CONTROL	GENERAL	0	161.25
					FUND/CLEANING SERVICES/OPERATION		
82479	TRUGREEN LIMITED PAR	JPAP08	08/20/2021	MES - VEGETATION CONTROL	GENERAL	0	225.00
					FUND/CLEANING SERVICES/OPERATION		
					Totals for 82479		600.00
82480	VALLEY PEST CONTROL,	JPAP08	08/20/2021	LWHS MONTHLY FEE	GENERAL	0	14.25
					FUND/CLEANING SERVICES/OPERATION		
82480	VALLEY PEST CONTROL,	JPAP08	08/20/2021	LWHS MONTHLY FEE	GENERAL	0	10.75
					FUND/CLEANING SERVICES/OPERATION		
					Totals for 82480		25.00
82481	WCA GROUP HEALTH TRU	JPAP08	08/20/2021	SEPTEMBER 2021 HEALTH PREMIUMS	GENERAL FUND/WEA TRUST EFF 090115	0	101,061.02
					Totals for 82481		101,061.02
82482	ALLIANT ENERGY	JPAP08	08/27/2021	PAES lab electric and gas bill	SPECIAL EDUCATION	272200033	17.55
					FUND/GAS FOR HEAT/BUILDINGS		
82482	ALLIANT ENERGY	JPAP08	08/27/2021	PAES lab electric and gas bill	SPECIAL EDUCATION	272200033	21.94
					FUND/ELECTRICITY OTHER THAN HEAT/BUILDINGS		

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82482	ALLIANT ENERGY	JPAP08	08/27/2021	MES Alliant	GENERAL FUND/GAS FOR HEAT/OPERATION	0	723.41
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	10.24
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	7.72
82482	ALLIANT ENERGY	JPAP08	08/27/2021	MES Alliant	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	5,984.71
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	10.17
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	7.68
82482	ALLIANT ENERGY	JPAP08	08/27/2021	Gas LWHS & MMS	GENERAL FUND/GAS FOR HEAT/OPERATION	0	475.81
82482	ALLIANT ENERGY	JPAP08	08/27/2021	Gas LWHS & MMS	GENERAL FUND/GAS FOR HEAT/OPERATION	0	358.94
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	5,507.06
82482	ALLIANT ENERGY	JPAP08	08/27/2021	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	0	4,154.44
Totals for 82482							17,279.67
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	SUPPLIES FOR BRAUER	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200068	33.98
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	MAGNETIC PICTURE FRAMES	GENERAL FUND/CENTRAL SUPPLY ROOM/ INSTRUCTIONAL STAFF TRAINING	8002200019	53.98
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	PLAYGROUND SUPPLIES	GENERAL FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN TIATED CURRICULUM	1012200065	208.99
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	PLAYGROUND SUPPLIES	GENERAL FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN TIATED CURRICULUM	1012200065	18.96
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	CARPET MARKERS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200070	27.79
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	Battery for RAM truck key fob	GENERAL	8002200013	3.99

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					FUND/GENERAL SUPPLIES/OPERATION		
82483	AMAZON CAPITAL SERVI	JPAP08	08/27/2021	4TH GRADE SUPPLIES	GENERAL	1012200074	32.95
					FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN TIATED CURRICULUM		
					Totals for 82483		380.64
82485	BADGER SPORTING GOOD	JPAP08	08/27/2021	WALL PADDING PACKAGE & INSTALLATION DISTRICT TO BE REIMBURSED BY THE MANAWA BOOSTER CLUB	GENERAL	0	2,331.30
					FUND/EQUIPMENT/VEHIC LE-REPLACEMENT/OPERA TION		
82485	BADGER SPORTING GOOD	JPAP08	08/27/2021	WALL PADDING PACKAGE & INSTALLATION DISTRICT TO BE REIMBURSED BY THE MANAWA BOOSTER CLUB	GENERAL	0	1,758.70
					FUND/EQUIPMENT/VEHIC LE-REPLACEMENT/OPERA TION		
					Totals for 82485		4,090.00
82486	CESA 6-CONFERENCE RE	JPAP08	08/27/2021	HIGH PERFORMING BOARD TRAINING	GENERAL	0	500.00
					FUND/TRANSFER TO CESA/BOARD MEMBERS		
					Totals for 82486		500.00
82487	CINTAS CORPORATION L	JPAP08	08/27/2021	CUSTODIAL SUPPLIES	GENERAL	0	84.86
					FUND/CLEANING SERVICES/OPERATION		
82487	CINTAS CORPORATION L	JPAP08	08/27/2021	CUSTODIAL SUPPLIES	GENERAL	0	44.39
					FUND/CLEANING SERVICES/OPERATION		
82487	CINTAS CORPORATION L	JPAP08	08/27/2021	CUSTODIAL SUPPLIES	GENERAL	0	33.49
					FUND/CLEANING SERVICES/OPERATION		
					Totals for 82487		162.74
82488	CPM EDUCATIONAL PROG	JPAP08	08/27/2021	EDUCATIONAL MATERIALS	GENERAL	2002200009	13,370.00
					FUND/TEXTBOOKS & WORKBOOKS/MATHEMATIC S		
					Totals for 82488		13,370.00
82489	JOSTENS INC.	JPAP08	08/27/2021	HS YEARBOOKS 2020-21	GENERAL	0	1,985.40
					FUND/GENERAL SUPPLIES/YEARBOOK FEE		
					Totals for 82489		1,985.40
82490	MASTER ELECTRICAL SE	JPAP08	08/27/2021	TOOK DOWN OLD FIXTURES & REPLACED WITH NEW @ LWHS BLDG	GENERAL FUND/REPAIR & MAINTENANCE	0	213.18
					SERVICES/BUILDINGS		
82490	MASTER ELECTRICAL SE	JPAP08	08/27/2021	TOOK DOWN OLD FIXTURES & REPLACED WITH NEW @ LWHS BLDG	GENERAL FUND/REPAIR & MAINTENANCE	0	160.82
					SERVICES/BUILDINGS		
					Totals for 82490		374.00
82491	MOBY MAX	JPAP08	08/27/2021	DEAN MARZOFKA - MOBYMAX ALL STUDENT LICENSE	GENERAL	8002200021	239.00
					FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV		
					Totals for 82491		239.00
82492	NASSCO, INC	JPAP08	08/27/2021	CUSTODIAL SUPPLIES	GENERAL	0	1,478.42
					FUND/GENERAL SUPPLIES/OPERATION		
					Totals for 82492		1,478.42

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82493	NEW DOCUMENTS & LABE	JPAP08	08/27/2021	2400 GENERAL FUND 2 PART DEPOSIT TICKETS	GENERAL FUND/GENERAL SUPPLIES/FISCAL	0	229.00
						Totals for 82493	229.00
82494	NIEMUTH, AMANDA	JPAP08	08/27/2021	REIMBURSE FOOD SERVICE ACCOUNT - ADDISON NIEMUTH	FOOD SERVICE FUND/OTHER DEFERRED REVENUES	0	9.90
						Totals for 82494	9.90
82495	OFFICE DEPOT	JPAP08	08/27/2021	CARRIE KOEHN	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200057	14.36
82495	OFFICE DEPOT	JPAP08	08/27/2021	CARRIE KOEHN	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200057	10.83
						Totals for 82495	25.19
82496	PITNEY BOWES INC	JPAP08	08/27/2021	LEASE INVOICE	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	411.54
						Totals for 82496	411.54
82497	SCHOOL SPECIALTY LLC	JPAP08	08/27/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012200037	7.16
82497	SCHOOL SPECIALTY LLC	JPAP08	08/27/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN TIATED CURRICULUM	1012200037	3.07
82497	SCHOOL SPECIALTY LLC	JPAP08	08/27/2021	KINDERGARTEN CLASSROOM ITEMS	GENERAL FUND/INSTRUCTIONAL MEDIA/UNDIFFERENTIAT ED CURRICULUM	1012200037	3.74
						Totals for 82497	13.97
82498	STANDARD INSURANCE C	JPAP08	08/27/2021	LIFE/STD & LTD PREMIUMS - SEPTEMBER 2021	GENERAL FUND/LIFE INSURANCE PAYABLE	0	1,152.74
82498	STANDARD INSURANCE C	JPAP08	08/27/2021	LIFE/STD & LTD PREMIUMS - SEPTEMBER 2021	GENERAL FUND/LTD INS PAYABLE	0	850.96
82498	STANDARD INSURANCE C	JPAP08	08/27/2021	LIFE/STD & LTD PREMIUMS - SEPTEMBER 2021	GENERAL FUND/STD INS PAYABLE	0	185.89
						Totals for 82498	2,189.59
82499	SUEHS MOTORS, INC.	JPAP08	08/27/2021	iNSPECTION & REPAIRS TO 2012 DODGE RAM BLACK TRUCK	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	294.19
82499	SUEHS MOTORS, INC.	JPAP08	08/27/2021	INSPECTION & REPAIRS ON 2005 FORD RED WAGON	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	969.30
						Totals for 82499	1,263.49
82500	TEACHER SYNERGY, LLC	JPAP08	08/27/2021	TEACHERS PAY TEACHERS CONTINGENCY	SPECIAL EDUCATION FUND/OTHER MEDIA/MULTI-CATEGORI CAL	272200023	63.00

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82500	TEACHER SYNERGY, LLC	JPAP08	08/27/2021	4TH GRADE TEACHERS PAY TEACHERS CONTINGENCY	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIATED CURRICULUM	1012200027	5.60
82500	TEACHER SYNERGY, LLC	JPAP08	08/27/2021	4TH GRADE TEACHERS PAY TEACHERS CONTINGENCY	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIATED CURRICULUM	1012200027	30.76
Totals for 82500							99.36
82501	US TICKET, INC	JPAP08	08/27/2021	PBIS TICKETS	GENERAL FUND/GENERAL SUPPLIES/OFFICE OF THE PRINCIPAL	1012200004	172.75
Totals for 82501							172.75
82502	VAUGHAN, TODD	JPAP08	08/27/2021	TROPHY CASE - LWHS	GENERAL FUND/EQUIP/VEHICLE ADDITION/BUILDINGS	0	3,135.00
82502	VAUGHAN, TODD	JPAP08	08/27/2021	TROPHY CASE - LWHS	GENERAL FUND/EQUIP/VEHICLE ADDITION/BUILDINGS	0	2,365.00
Totals for 82502							5,500.00
82503	WISCONSIN BACKFLOW T	JPAP08	08/27/2021	ANNUAL BACKFLOW INSPECTION VALVE #1555078, #532062 2021 TEST SUBMITTAL FEE (STATE FEE - \$20)	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	240.00
Totals for 82503							240.00
82504	ZEMPEL, MISTY	JPAP08	08/27/2021	REIMBURSE FOOD SERVICE ACCOUNT FOR ANYA ZEMPEL	FOOD SERVICE FUND/OTHER DEFERRED REVENUES	0	4.20
Totals for 82504							4.20
82511	ALMOND-BANCROFT SCHO	JPAP09	09/03/2021	VARSITY VOLLEYBALL QUADRANGULAR ON 9/2/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	100.00
Totals for 82511							100.00
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	CASEY JOHNSON - CALCULATORS	GENERAL FUND/NON-CAPITAL EQUIPMENT/MATHEMATICS	2002200013	389.85
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	Water bottle filling station replacement filters	GENERAL FUND/GENERAL SUPPLIES/OPERATION	1012200077	120.30
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	SY 21-22 Food Service supplies for both buildings-entered for the proper fiscal year..Sorry	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	8002200018	143.66
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	POCKET FOLDERS	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATED CURRICULUM	1012200073	166.41
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	CASEY JOHNSON MATH SUPPLIES	GENERAL FUND/NON-CAPITAL EQUIPMENT/MATHEMATICS	2002200012	448.34
82512	AMAZON CAPITAL SERVI	JPAP09	09/03/2021	SY 21-22 Food Service supplies for both buildings-entered for the proper fiscal year..Sorry	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	8002200018	5.49
Totals for 82512							1,274.05

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82513	AT&T	JPAP09	09/03/2021	AT&T INTERNET BILLING	GENERAL FUND/ON-LINE COMMUNICATIONS/ADMIN ISTRATIVE TECHNOLOGY SERV	8002200027	5,151.38
						Totals for 82513	5,151.38
82514	CESA 6-CONFERENCE RE	JPAP09	09/03/2021	PATTERNS OF POWER GR 6-8 (DAWN MILLARD)	GENERAL FUND/TRANSFER TO CESA/INSTRUCTIONAL STAFF TRAINING	0	100.00
						Totals for 82514	100.00
82515	CONCORD THEATRICALS	JPAP09	09/03/2021	CARRIE GRUMAN - THE SOUND OF MUSIC	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOCAL MUSIC	4002200077	136.13
						Totals for 82515	136.13
82517	HUDL	JPAP09	09/03/2021	BRAD JOHNSON (VARIOUS HUDL SPORTS PACKAGES FOR SY2122) INVOICE: INV01185456	GENERAL FUND/TECH/SOFTWARE SERVIC/GENERAL ATHLETICS	4002200078	10,450.00
						Totals for 82517	10,450.00
82519	IRRIGATION SERVICES	JPAP09	09/03/2021	WORK ON/WITH THE IRRIGATION SYSTEM	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/SITE REPAIRS	0	805.00
						Totals for 82519	805.00
82520	KUETTEL'S SEPTIC SER	JPAP09	09/03/2021	CLEAN GREASE TRAP DRAIN	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	111.15
82520	KUETTEL'S SEPTIC SER	JPAP09	09/03/2021	CLEAN GREASE TRAP DRAIN	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	83.85
						Totals for 82520	195.00
82521	MID-AMERICAN RESEARC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	443.00
82521	MID-AMERICAN RESEARC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	229.14
82521	MID-AMERICAN RESEARC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	172.86
						Totals for 82521	845.00
82522	MATHEMATICS INSTITUT	JPAP09	09/03/2021	50% OF TOTAL DUE NOW/BALANCE DUE UPON COMPLETION OF CONTRACTED PROFESSIONAL DEVELOPMENT (TOTAL = \$10,000)	GENERAL FUND/PERSONAL SERVICES/INSTRUCTION AL STAFF TRAINING	0	5,000.00
						Totals for 82522	5,000.00
82523	NASSCO, INC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	69.69
82523	NASSCO, INC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	52.58
82523	NASSCO, INC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	248.41

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82523	NASSCO, INC	JPAP09	09/03/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	187.40
Totals for 82523							558.08
82524	OFFICE DEPOT	JPAP09	09/03/2021	DISTRICT OFFICE SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/GENERAL ADMINISTRATION	0	45.78
Totals for 82524							45.78
82525	PEAR DECK, INC.	JPAP09	09/03/2021	Pear Deck Renewal (9/1/21 - 8/31/22)	GENERAL FUND/TECH/SOFTWARE SERVIC/SCHOOL LIBRARY	8002200022	2,416.04
Totals for 82525							2,416.04
82528	SCHOOL DISTRICT OF I	JPAP09	09/03/2021	VARSITY CROSS COUNTRY INVITATIONAL ON 8/31/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/CROSS COUNTRY	0	150.00
82528	SCHOOL DISTRICT OF I	JPAP09	09/03/2021	MS CROSS COUNTRY INVITATIONAL ON 8/31/21	COMMUNITY SERVICE FUND/DUES & FEES MEMBRSHIP/FT FEES/OTHER COMMUNITY SERVICES	0	150.00
82528	SCHOOL DISTRICT OF I	JPAP09	09/03/2021	JV VOLLEYBALL QUAD ON 9/2/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	75.00
82528	SCHOOL DISTRICT OF I	JPAP09	09/03/2021	JV2 VOLLEYBALL QUAD ON 8/31/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	50.00
Totals for 82528							425.00
82531	SCHOOL DISTRICT OF A	JPAP09	09/03/2021	VARSITY CROSS COUNTRY INVITATIONAL ON 8/26/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/CROSS COUNTRY	0	200.00
82531	SCHOOL DISTRICT OF A	JPAP09	09/03/2021	MS CROSS COUNTRY INVITATIONAL ON 8/26/2021	COMMUNITY SERVICE FUND/DUES & FEES MEMBRSHIP/FT FEES/OTHER COMMUNITY SERVICES	0	200.00
Totals for 82531							400.00
82532	SCHOOL SPECIALTY LLC	JPAP09	09/03/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE BEGINNING OF THE SCHOOL YEAR	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200024	29.61
82532	SCHOOL SPECIALTY LLC	JPAP09	09/03/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE BEGINNING OF THE SCHOOL YEAR	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200024	22.34
82532	SCHOOL SPECIALTY LLC	JPAP09	09/03/2021	JEFF BORTLE	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200061	96.12
82532	SCHOOL SPECIALTY LLC	JPAP09	09/03/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE BEGINNING OF THE SCHOOL YEAR	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002200024	8.41
82532	SCHOOL SPECIALTY LLC	JPAP09	09/03/2021	CARRIE KOEHN CENTRAL SUPPLY REPLINISHING FOR THE	GENERAL FUND/CENTRAL SUPPLY	4002200024	6.34

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				BEGINNING OF THE SCHOOL YEAR	ROOM/UNDIFFERENTIATE D CURRICULUM		
					Totals for 82532		162.82
82533	SOLARUS	JPAP09	09/03/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	743.14
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
82533	SOLARUS	JPAP09	09/03/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	364.00
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
					Totals for 82533		1,107.14
82534	TEACHER SYNERGY, LLC	JPAP09	09/03/2021	ONLINE TEACHER RESOURCES	SPECIAL EDUCATION	272200034	110.60
					FUND/OTHER MEDIA/MULTI-CATEGORI CAL		
82534	TEACHER SYNERGY, LLC	JPAP09	09/03/2021	TEACHER RESOURCES	GENERAL FUND/OTHER	4002200081	5.59
					MEDIA/UNDIFFERENTIAT ED CURRICULUM		
					Totals for 82534		116.19
82535	US CELLULAR	JPAP09	09/03/2021	FOR DISTRICT CELL PHONES 2021-22	GENERAL	8002200026	337.45
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
					Totals for 82535		337.45
82536	WIPFLI LLP	JPAP09	09/03/2021	AUDIT OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 6/30/21	GENERAL	0	10,000.00
					FUND/PERSONAL SERVICES/AUDIT		
					Totals for 82536		10,000.00
82537	WISCONSIN RAPIDS LIN	JPAP09	09/03/2021	VARSITY VOLLEYBALL INVITATIONAL ON 8/28/21	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	160.00
					Totals for 82537		160.00
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	3,027.75
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	158.72
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	259.66
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	3,027.75
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	158.72
202100013	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	259.66
					Totals for 202100013		6,892.26
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	2,475.74
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	159.16
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	FOOD SERVICE	0	99.83

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					FUND/WI RETIREMENT FUND		
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	2,475.74
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	159.16
202100028	WISCONSIN RETIREMENT	R9*	08/31/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	99.83
					Totals for 202100028		5,469.46
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	5,306.92
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	658.63
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,241.13
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	154.04
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	245.00
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	29.24
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	6,414.45
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	721.09
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,241.13
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	154.04
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	5,306.92
202110005	INTERNAL REVENUE SER	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	658.63
					Totals for 202110005		22,131.22
202110006	MASSMUTUAL FINANCIAL	P9	08/13/2021	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00
					Totals for 202110006		50.00
202110007	WEA TAX SHELTERED AN	P9	08/13/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202110007	WEA TAX SHELTERED AN	P9	08/13/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	250.00
					Totals for 202110007		350.00
202110008	WISCONSIN DEPT OF RE	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00

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202110008	WISCONSIN DEPT OF RE	P9	08/13/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	4,223.83
202110008	WISCONSIN DEPT OF RE	P9	08/13/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	480.91
					Totals for 202110008		4,709.74
202110010	WEA MEMBER BENEFIT T	P9	08/13/2021	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
					Totals for 202110010		40.00
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	2,223.95
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	145.05
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.38
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	520.16
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	33.92
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	19.03
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	377.00
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	12.00
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	3,047.23
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	238.26
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	52.53
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	520.16
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	33.92
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	19.03
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	2,223.95
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	145.05
202110011	INTERNAL REVENUE SER	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.38

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					Totals for	202110011	9,774.00
202110012	WEA TAX SHELTERED AN	P9	08/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	250.00
					Totals for	202110012	250.00
202110013	WISCONSIN DEPT OF RE	P9	08/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	110.00
202110013	WISCONSIN DEPT OF RE	P9	08/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	1,605.70
202110013	WISCONSIN DEPT OF RE	P9	08/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	113.10
202110013	WISCONSIN DEPT OF RE	P9	08/15/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	46.32
					Totals for	202110013	1,875.12
202110015	EMPLOYEE BENEFITS CO	JPWI08	08/05/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY20-21	0	1,104.24
202110015	EMPLOYEE BENEFITS CO	JPWI08	08/05/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	2,755.76
					Totals for	202110015	3,860.00
202110016	EMPLOYEE BENEFITS CO	JPWI08	08/12/2021	FSA CLAIMS & UNCOVERED MEDICAL	GENERAL FUND/FLEX PLAN SY20-21	0	260.28
202110016	EMPLOYEE BENEFITS CO	JPWI08	08/12/2021	FSA CLAIMS & UNCOVERED MEDICAL	GENERAL FUND/FLEX PLAN SY21-22	0	489.87
202110016	EMPLOYEE BENEFITS CO	JPWI08	08/12/2021	FSA CLAIMS & UNCOVERED MEDICAL	EMPLOYEE BENIFIT TRUST FUND/DUE TO OTHER FUNDS	0	500.00
					Totals for	202110016	1,250.15
202110017	DELTA DENTAL OF WISC	JPWI08	08/04/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,974.98
					Totals for	202110017	1,974.98
202110018	DELTA DENTAL OF WISC	JPWI08	08/11/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,982.20
					Totals for	202110018	1,982.20
202110019	DIVERSIFIED BENEFIT	JPWI08	08/17/2021	HRA REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	2,000.00
					Totals for	202110019	2,000.00
202110020	DIVERSIFIED BENEFIT	JPWI08	08/10/2021	HRA REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	2,000.00
					Totals for	202110020	2,000.00
202110021	DIVERSIFIED BENEFIT	JPWI08	08/24/2021	HRA REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	1,000.00
					Totals for	202110021	1,000.00
202110022	DELTA DENTAL OF WISC	JPWI08	08/18/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,673.90
					Totals for	202110022	1,673.90
202110023	EMPLOYEE BENEFITS CO	JPWI08	08/31/2021	HRA & BESTFLEX ADMIN FEES	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	126.50
					Totals for	202110023	126.50
202110024	DELTA DENTAL OF WISC	JPWI08	08/25/2021	DENTAL CLAIMS & DENTAL ADMINISTRATION	GENERAL FUND/SELF FUND-EMPLOYER SHARE	0	1,906.22

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					PREMI		
					Totals for 202110024		1,906.22
202110025	DIVERSIFIED BENEFIT	JPWI08	08/31/2021	HRA REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	2,000.00
					Totals for 202110025		2,000.00
202110026	EMPLOYEE BENEFITS CO	JPWI08	08/31/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	766.50
					Totals for 202110026		766.50
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	6,599.41
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	723.42
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.38
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,543.49
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	169.19
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	19.03
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	412.00
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	175.47
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	7,337.74
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	675.45
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	52.53
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,543.49
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	169.19
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	19.03
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	6,599.41
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	723.42
202110027	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.38
					Totals for 202110027		26,925.03

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202110028	MASSMUTUAL FINANCIAL	P9	08/31/2021	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00
					Totals for 202110028		50.00
202110029	WEA TAX SHELTERED AN	P9	08/31/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202110029	WEA TAX SHELTERED AN	P9	08/31/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	350.00
					Totals for 202110029		450.00
202110030	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	50.00
202110030	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00
202110030	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	5,026.40
202110030	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	517.06
202110030	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	46.32
					Totals for 202110030		5,644.78
202110032	WEA MEMBER BENEFIT T	P9	08/31/2021	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
					Totals for 202110032		40.00
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,206.89
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	116.26
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	282.26
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	27.19
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	210.00
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	2,259.51
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	238.26
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	282.26
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	27.19
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,206.89
202110033	INTERNAL REVENUE SER	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	116.26
					Totals for 202110033		5,972.97

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202110034	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	60.00
202110034	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	1,065.44
202110034	WISCONSIN DEPT OF RE	P9	08/31/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	103.40
						Totals for 202110034	1,228.84
202110037	EMPLOYEE BENEFITS CO	JPWI09	09/02/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	3,435.07
						Totals for 202110037	3,435.07
202110038	DELTA DENTAL OF WISC	JPWI09	09/01/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	2,465.20
						Totals for 202110038	2,465.20
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/TECH/SOFTWARE SERVIC/OFFICE OF SUPERINTENDENT	0	15.81
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	599.00
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/FOOD/OFFICE OF SUPERINTENDENT	0	120.70
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/EMPLOYEE TRAVEL/OFFICE OF THE PRINCIPAL	0	38.00
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/NON-CAPITAL EQUIPMENT/OFFICE OF THE PRINCIPAL	0	75.00
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	72.21
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	54.48
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/NON-CAPITAL EQUIPMENT/OFFICE OF THE PRINCIPAL	0	100.74
202110039	BMO MASTERCARD	COCCAU	08/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/GENERAL SUPPLIES/GENERAL ADMINISTRATION	0	25.32
						Totals for 202110039	1,101.26
212200008	WOLFGRAM, DANIEL	JPAP08	08/20/2021	REIMBURSE MILEAGE FOR CPM TRAINING	GENERAL FUND/EMPLOYEE TRAVEL/OFFICE OF THE PRINCIPAL	0	140.00
						Totals for 212200008	140.00
212200009	HERZOG, THOMAS	JPAP08	08/24/2021	VARSITY FOOTBALL OFFICIAL ON 8/20/21 VS MARKESAN	GENERAL FUND/PERSONAL	0	80.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					SERVICES/BOYS FOOTBALL		
					Totals for	212200009	80.00
212200010	JENSEN, DANIEL	JPAP08	08/24/2021	VARSITY FOOTBALL OFFICIAL ON 8/20/21 VS MARKESAN	GENERAL	0	80.00
					FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	212200010	80.00
212200011	AHNEN, ROGER	JPAP08	08/26/2021	VARSITY FOOTBALL OFFICIAL ON 8/20/21 VS MARKESAN	GENERAL	0	80.00
					FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	212200011	80.00
212200012	ECK, MARY	JPAP08	08/27/2021	CPM TRAINING IN MADISON - MILEAGE REIMBURSEMENT	GENERAL	0	140.00
					FUND/EMPLOYEE TRAVEL/INSTRUCTIONAL STAFF TRAINING		
					Totals for	212200012	140.00
212200013	JOHNSON, CASEY	JPAP08	08/27/2021	MILEAGE REIMBURSEMENT TO MATH CONFERENCE IN EAU CLAIRE	GENERAL	0	327.00
					FUND/EMPLOYEE TRAVEL/INSTRUCTIONAL STAFF TRAINING		
					Totals for	212200013	327.00
212200014	HETZNER, STEVE	JPAP08	08/30/2021	VARSITY FOOTBALL OFFICIAL ON 8/20/21 VS MARKESAN	GENERAL	0	80.00
					FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	212200014	80.00
212200015	JENSEN, GENE	JPAP08	08/31/2021	VARSITY FOOTBALL OFFICIAL ON 8/20/21 VS MARKESAN	GENERAL	0	80.00
					FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	212200015	80.00
					Totals for checks		372,523.65

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	212,165.88	0.00	115,001.19	327,167.07
27	SPECIAL EDUCATION FUND	8,005.40	0.00	18,890.06	26,895.46
50	FOOD SERVICE FUND	1,336.97	0.00	149.15	1,486.12
72	PRIVATE BENEFIT TRUST FUND	0.00	0.00	16,125.00	16,125.00
73	EMPLOYEE BENEFIT TRUST FUND	500.00	0.00	0.00	500.00
80	COMMUNITY SERVICE FUND	0.00	0.00	350.00	350.00
***	Fund Summary Totals ***	222,008.25	0.00	150,515.40	372,523.65

***** End of report *****

Name	Reference	Trans Date	Description	Post Date	Amount
		08/02/2021	PAYMENT FOR CLASS ACCOUNT FOR EFUNDS	08/02/2021	15.00
			Totals for 15386		15.00
		08/02/2021	READ-A-THON FUNDRAISER	08/02/2021	1,485.00
			Totals for 15387		1,485.00
		08/02/2021	MES FOOD SERVICE	08/02/2021	0.75
			Totals for 15388		0.75
		08/02/2021	WORKERS COMP FOR B SUEHS	08/02/2021	453.35
			Totals for 15389		453.35
		08/02/2021	HUNTERS SAFETY	08/02/2021	60.00
			Totals for 15390		60.00
		08/02/2021	MEDICAID PAYMENT	08/02/2021	654.35
			Totals for 15391		654.35
		08/02/2021	MEDICAID PAYMENT	08/02/2021	57.79
			Totals for 15392		57.79
		08/03/2021	MS ATHLETIC FEE	08/03/2021	30.00
			Totals for 15400		30.00
		08/03/2021	DISTRICT STUDENT FEE	08/03/2021	20.00
			Totals for 15401		20.00
		08/03/2021	STUDENT PASS FEE	08/03/2021	5.00
			Totals for 15402		5.00
		08/03/2021	MS YEARBOOK FEE	08/03/2021	28.00
			Totals for 15403		28.00
		08/03/2021	CLASS OF 2026	08/03/2021	5.00
			Totals for 15404		5.00
		08/03/2021	CLASS OF 2024	08/03/2021	15.00
			Totals for 15405		15.00
		08/03/2021	CLASS OF 2025	08/03/2021	10.00
			Totals for 15406		10.00
		08/03/2021	MS ATHLETIC	08/03/2021	15.00
			Totals for 15407		15.00
		08/03/2021	HS ATHLETIC	08/03/2021	345.00
			Totals for 15408		345.00
		08/03/2021	DISTRICT STUDENT FEE	08/03/2021	100.00
			Totals for 15409		100.00
		08/03/2021	STUDENT PARKING PERMIT	08/03/2021	10.00
			Totals for 15410		10.00
		08/03/2021	ATHLETIC PASS FEE	08/03/2021	20.00
			Totals for 15411		20.00
		08/03/2021	HS YEARBOOK FEE	08/03/2021	234.00
			Totals for 15412		234.00
		08/09/2021	WORKERS COMP - B SUEHS	08/09/2021	151.10
			Totals for 15393		151.10
		08/09/2021	MEDICAID PAYMENT FOR PREVIOUS YEAR	08/09/2021	103.39
			Totals for 15394		103.39
		08/17/2021	FFA DONATION	08/17/2021	150.00
			Totals for 15432		150.00
		08/17/2021	PAYMENT	08/17/2021	150.00
			Totals for 15433		150.00
		08/17/2021	FOOD SERVICE FOR MS/HS	08/17/2021	1,507.00
			Totals for 15434		1,507.00
		08/17/2021	ATHLETIC PASSES	08/17/2021	75.00
			Totals for 15435		75.00
		08/17/2021	ATHLETIC FEE	08/17/2021	90.00

Name	Reference	Trans Date	Description	Post Date	Amount
			Totals for 15436		90.00
		08/17/2021	STUDENT DISTRICT FEE	08/17/2021	40.00
			Totals for 15437		40.00
		08/17/2021	STUDENT PASS	08/17/2021	10.00
			Totals for 15438		10.00
		08/17/2021	YEARBOOK HS	08/17/2021	106.00
			Totals for 15439		106.00
		08/17/2021	CLASS FEE	08/17/2021	5.00
			Totals for 15440		5.00
		08/17/2021	CLASS FEE	08/17/2021	5.00
			Totals for 15442		5.00
		08/20/2021		08/20/2021	1,040,123.37
			Totals for 15413		1,040,123.37
		08/20/2021	CLASS FEES	08/20/2021	180.00
			Totals for 15417		180.00
		08/20/2021	CLASS FEES	08/20/2021	280.00
			Totals for 15418		280.00
		08/20/2021	CLASS FEES	08/20/2021	150.00
			Totals for 15419		150.00
		08/20/2021	CLASS FEES	08/20/2021	160.00
			Totals for 15420		160.00
		08/20/2021	CLASS FEES	08/20/2021	160.00
			Totals for 15421		160.00
		08/20/2021	CLASS FEES	08/20/2021	140.00
			Totals for 15422		140.00
		08/20/2021	CLASS FEES	08/20/2021	160.00
			Totals for 15423		160.00
		08/20/2021	MES FOOD SERVICE	08/20/2021	1,246.00
			Totals for 15424		1,246.00
		08/20/2021	MES DISTRICT FEE	08/20/2021	1,455.00
			Totals for 15425		1,455.00
		08/20/2021	DHS FORWARD HEALTH	08/20/2021	347.85
			Totals for 15426		347.85
		08/20/2021	LIQUIDATED DAMAGES FOR K MURPHY	08/20/2021	1,500.00
			Totals for 15427		1,500.00
		08/20/2021	CATERING PAYMENT FOR FOOD SERVICE	08/20/2021	197.28
			Totals for 15428		197.28
		08/20/2021	CATERING PAYMENT FOR FOOD SERVICE	08/20/2021	1,000.00
			Totals for 15429		1,000.00
		08/20/2021	PAYMENT FOR DONATION FOR FOOTBALL SIDE LI	08/20/2021	2,665.00
			Totals for 15430		2,665.00
		08/20/2021	DHS FORWARD HEALTH	08/20/2021	180.08
			Totals for 15431		180.08
		08/26/2021	FOOD SERVICE DEPOSIT	08/26/2021	150.00
			Totals for 15449		150.00
		08/26/2021	HS ATHLETIC ADMISSIONS AND PASSES	08/26/2021	555.00
			Totals for 15450		555.00
		08/27/2021	CITY OF MANAWA MOBILE HOME TAXES	08/27/2021	668.13
			Totals for 15414		668.13
		08/27/2021	ACUITY INSURANCE REFUND	08/27/2021	20,201.00
			Totals for 15415		20,201.00
		08/27/2021	ACUITY INSURANCE REFUND	08/27/2021	23,031.00
			Totals for 15416		23,031.00

Name	Reference	Trans Date	Description	Post Date	Amount
		08/30/2021	GEER FUND AID - FINAL PAYMENT	08/30/2021	43,489.00
			Totals for 15443		43,489.00
		08/30/2021	TITLE II PUBLIC - FINAL PAYMENT	08/30/2021	25,830.34
			Totals for 15444		25,830.34
			Total for Cash Receipts		1,169,824.78

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	1,109,442.71	49,157.58	2,665.00	1,161,265.29
21	Special Revenue Trust Fund	0.00	4,070.00	0.00	4,070.00
27	SPECIAL EDUCATION FUND	1,343.46	0.00	0.00	1,343.46
50	FOOD SERVICE FUND	2,903.75	197.28	0.00	3,101.03
80	COMMUNITY SERVICE FUND	0.00	45.00	0.00	45.00
***	Fund Summary Totals ***	1,113,689.92	53,469.86	2,665.00	1,169,824.78

***** End of report *****



Students choosing to excel; realizing their strengths.

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Dan Wolfgram

Date: 9/1/2021

Re: 2021-2022 Non-Athletic Co-Curricular Positions - Updated

Please find below a list of personnel for the Non-Athletic Co-Curricular positions for 2021-2022. Revisions are highlighted in yellow.

<u>Position</u>	<u>Name</u>
Art Club / Team	Nancy Zabler
Marching Band / Pep Band	Kevin Plekan
Class Advisor H.S. / Senior	Gen Gunderson
Class Advisor H.S. / Junior	Janine Connolly
Class Advisor H.S. / Sophomore	Michele Koshollek
Class Advisor H.S. / Freshman	Carey Celske
*Class Advisors Middle School	*Nate Ziemer, Dawn Millard, Tracy Breaker, Casey Johnson
Prom Advisor	Gen Gunderson
Prom Advisor	Mary Eck
Prom Advisor	Tom Polkki
FBLA	Renee Berg
Forensics Director / H.S. Head Coach	Tracy Konkol
Forensic / Asst. Coach H.S.	Carrie Gruman
Debate Coach H.S.	Tom Polkki

N.H.S. Director	Janine Connolly
Play Director / Drama	Carrie Gruman
Student Council H.S. - includes oversight of homecoming related events	Mary Eck
Yearbook H.S.	Meria Wright
Yearbook Middle School	Meria Wright
Quiz Bowl	Pat Collins

*The position of Middle School Class Advisors will be split between four staff members. The stipend of \$300 will be equally divided amongst the four staff members.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer
Date: 9/9/21
Re: MES Special Education Update

Manawa Elementary School

- The staff at MES are so thankful to have the kiddos back in school! We hope to stay in person and are willing to do whatever we need to do to keep us all together.
- We tried something new on the first day of school this year. We made an attempt to complete all reading and math benchmarking for all 1st through 5th-grade students on the first day. Although it didn't go off without a hitch, we learned quite a bit from the attempt that we will use in upcoming years to get the benchmarking done as efficiently as possible. We use benchmarking information to identify students who need extra support. The support can look like strategy groups in core classes or interventions during WOL time. We are also able to use the information to see how well our current curriculum and materials are working overall. Another benefit of the way we ran the first day of school is that I was able to talk to each student. I learned our new students' names and they all got to meet me. I designed and led a 1-hour session for each grade level. It really was a great day!
- The first day of school also included a staff video that was organized by Mrs. Ziemer. We had an assembly where students watched the video and were introduced to our Olympic theme for the year.
- New swings are installed and in use on the elementary playground. I'd like to ask the Building and Grounds Committee to allocate money to help with playground revitalization.

Special Education

- The 2021-22 school year is the year that the School District of Manawa must perform Reading Drives Achievement: Procedural Compliance Self-Assessment (RDA: PCSA). This is a process that every public school district in Wisconsin performs every 5 years. We already passed the first 2 indicators (timely evaluations and parent surveys) and I am trained to review evaluation and IEP paperwork.
 - We have received our random sample and the paperwork has been reviewed. We have made tremendous improvements since the last self-assessment.
 - The Special Education Department met prior to school starting to go through the compliance statements. Each teacher had an opportunity to review paperwork for one of their students to see how improvements could be made.
 - Teachers are receiving their corrections this month and will hold meeting with parents.
 - During a 2 week period during October, I will be doing the required assessment of the implementation of IEPs. This will involve the review of services in a small sample of IEPs (sample is randomly selected by DPI) then finding evidence of the implementation of services during the 2 week period. The Department will meet again to go over any corrections that need to be made.
 - Corrections will be made and submitted to DPI by November 1, 2021.
 - In May, DPI will verify that the District continues to follow the corrected actions and will meet with me to close out the process.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

- Files for students with IEPs who have transferred to Manawa have been processed, teachers are meeting with students, and setting up meetings with parents.





School District of Manawa

Students Choosing to Excel, Realizing Their Strengths





Mr. Dan Wolfgram

Little Wolf High School Principal
Manawa Middle School Principal

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Dan Wolfgram, Principal Little Wolf High School, Manawa Middle School
Date: 9/10/2021
Re: Staff and Program Highlights - September 2021

First Days of School:

It was exciting to have students return to the building for the first day of school for in-person instruction. Students were introduced to the entire staff via an assembly that placed the high school on one side of the gym and the middle school on the other side of the gym to provide for social distancing. An abbreviated bell schedule was employed to give an opportunity for homeroom teachers to disseminate Chromebooks, and for the school to run a fire drill, as well as discuss the tornado protocol. Since middle students were new to the building, teachers escorted the students by classroom into the basement so they were familiar with their surroundings when the annual drill takes place in the spring.

Staff Recognition:

The ENTIRE MS/HS staff has stepped up to assist with unexpected teacher absences this first week of school. Special recognition to the following staff members for going beyond expectations for assisting with coverage and helping to assist me as well as student concerns: Dr. Oppor, Janine Connolly, Krystal Draeger, Jill Krause, Jeff Bortle, Carmen O'Brien, Carrie Koehn, Jen Krueger, Linda Trepasso, Michelle Johnson, Nathaniel Gillette, Bryant Coabarrubias, Jill Bowers, Beth Trice, Jessica Hauser, Joe Janssen, Jessie Ort, and Mary Eck. The dedication of these staff members is recognized and appreciated by all!

Math Professional Development:

All secondary math teachers have successfully completed the first steps of the professional development required of College Preparatory Math (CPM). Principal Wolfgram attended the training. A CPM representative will be visiting for an in-person coaching session in October. This visit will entail visiting the classroom, observing a lesson, and then meeting with the teacher to provide feedback.

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Students choosing to excel; realizing their strengths.

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 9/9/2021
Re: Business Office Monthly Update - September

The audit was completed at the end of August. There were fewer corrections than last year and most of the corrections had to do with migrating accounts from Funds 60 and 72 to Fund 21 per GASB requirements. My goal is to have even fewer in the 2021-22 audit.

At the Finance Committee meeting, I gave the 2020-21 school year unofficial financial summary. I do not anticipate the auditors will change these numbers and the following is just a preview of what you will hear during the Annual Meeting in October.

In Fund 10, the general fund, the SDM booked \$329,697.78 more in revenue than spent. Some of this amount will go toward the completion of the parking lot project to complete all of the referendum work. This will be accounted for in the upcoming budget.

A transfer of \$534,362.85 was made from Fund 10 to Fund 27. Fund 27 is the account used for Special Education and it cannot run in a deficit. At the end of the year, money is moved to cover the expenses incurred.

Fund 50, Food Service, increased their fund balance by \$22,003.68. This amount includes the purchase of a \$17,000 steamer. This is due to having free, reimbursable meals that our students want to eat. Kudos to Mrs. Suehs and her team!!

Fund 80 had more expenses than revenues this year. The SDM started the year with a balance of \$5,129.35 in this fund. At the 2020 annual meeting, it was decided to only tax for \$25,000 because the schools were not open to STEP volunteers and there were unknown factors about the extent to which middle school athletics could be offered. This past spring, middle school track had so many participants that 2 buses were needed to transport our athletes to their meets. This unexpected expense caused the over-expenditure in the budget by \$4,497.29. A deficit can be carried over in Fund 80 and I will make adjustments to the 2021-22 budget to cover this loss and ensure proper funding for the greater participation.

All final claims were made for the 2020-21 federal grants. I choose to make grant claims at the very end of the school year so that reimbursements come in at a time when revenues are historically low (now). This helps to stave off the need to short-term borrow.

KOBUSSEN BUSES LTD.

Family Pride in Every Ride

September 7, 2021

August Transportation Report

Prepared For: School District of Manawa

To Whom it May Concern,

As we start the school year, we have two routes that are open. Returning drivers are: Emily Bohman, Sue Suehs, Alicia Stiebs, Kim Beyer, Randy Steingraber, Cynda Spatz, Terry Popour, and Jim Quinn. Substitute drivers include: Pat O'Brien, and John Popke. We currently have Jamie, Casey and myself driving, to make sure the routes are covered.

Our mechanics have worked hard to look over all the buses to make sure they are ready to go for the school year. They performed preventative maintenance on the buses over the Summer as well. The cleaners have also been hard at work cleaning the buses inside and out.

Our drivers conducted their annual dry runs and called the parents on their route to give student pickup and drop off times. Drivers will also again assign seats to the students. This helps both when we have a substitute driver and for contact tracing purposes.

The shortage of bus drivers is nationwide and continues to get worse. We ask you, if you know of anyone that might be slightly interesting in driving school bus, please have them contact us. We would be more than happy to give them a tour of a bus and talk to them about the process of becoming a bus driver. We are offering a \$1,500 sign-on bonus, plus starting pay is now \$19 per hour for routes and \$13.60 per hour for trips!

If anyone has any questions, comments, or concerns, please do not hesitate to contact us: (920) 389-1500 or my email is: Jacob.elsner@kobussen.com

Thank you,

Jacob Elsner
Terminal Manager
Kobussen Buses LTD



Mrs. Michelle Johnson
District Reading Specialist

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Sep 13, 2021

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Michelle Johnson

Date: 9/13/2021

Re: District Literacy Highlights

Family Engagement and Connections:



Open house brought in families with their children at both buildings. Open house at MES featured families meeting their children's teachers, exploring their classrooms, and finding their lockers. Ms. Krueger offered families for a photo op, a chance to meet our local library specialist, and a chance to enter drawings to win books. Additionally, in the library, provided was a table where students could come to showcase their favorite books by creating stick people wall decorations with their families. It was enjoyable to connect with families in this way. Parents shared books they liked to read with their children as well.

School District of Manawa Welcomes Back Staff:

Throughout the first few days of in-service training, staff were encouraged to explore their "Why" and ground themselves to have this drive their momentum as the new school year begins. The administrative team worked together to organize activities such as a puzzle where each staff member contributed to positive elements that could be drawn from the past year experiences with COVID, activities that allowed them to explore the reasons why they entered education, and a group photo. Stepping out of our comfort zone, the administrative team created a video for staff filled with dancing, and we were able to laugh together as a team. Overall, the inservice was well received and energized all staff members for the upcoming year.

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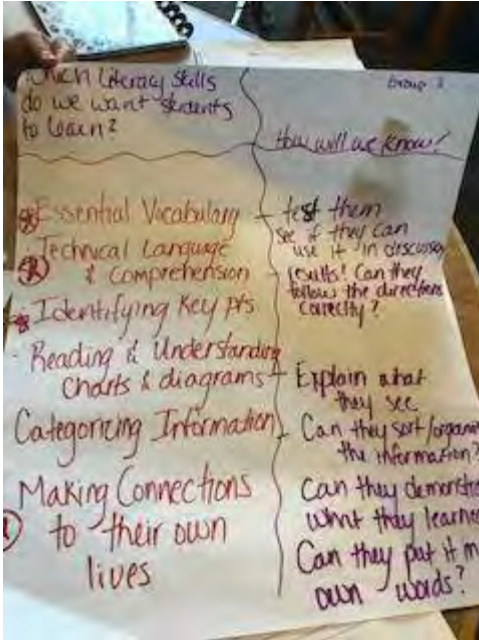
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Little Wolf/Manawa Middle School-Leading With Literacy Professional Development: Revitalizing and Repurposing Collaborative Team Time



In alignment with the board approved literacy improvement plan, the first few days of inservice included our team working with Cesa 6, Erin Loritz in revitalizing and revamping the professional learning committee organization and purpose. Together with Erin, teams identified that collaborative time provided on Wednesdays would best benefit our students through vertical organization of teams meeting the first hour, and student centered teams following the final portion of team time. Throughout an intense and impactful inservice on Thursday, August 26th, vertically aligned Professional Learning Teams developed an agenda template, identified norms for meeting time, and expectations to efficiently and effectively make decisions that are data driven. The purpose of this shared team time was re-defined and repurposed to best meet the needs of our students.

*A few examples of expectations during collaborative team time were:

-Decisions made are data driven-teams are expected to bring sources of data such as universal screeners (Forward, STAR, ACT), formative and summative content data, student reflections/goals, attendance data, and

various other forms to best support their needs.

-Agenda topics must gravitate around the four questions of a successful PLC, popularized by Rick Dufour-

1. What do we want all students to know and be able to do?
2. How will we know if they learn it?
3. How will we respond when some students do not learn?
4. How will we extend the learning for students who are already proficient?

-Google Team Folders were created for each vertically aligned team to organize agendas, artifacts, and resources requested.

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Leading with Literacy, Disciplinary Literacy Professional Development:

Following our work with Erin, together we honed in on developing a literacy commitment for each team to include on their weekly agenda. On Monday, August 30th, Little Wolf/Manawa middle school staff discovered the various types of literacy skills needed throughout all content areas. As experts in science, math, social studies, art, music, agriculture and various contents, teachers took time to explore different focuses and literary skills while they read various texts. Texts such as articles on Mesopotamia, sample math problems from our newly adopted math CPM curriculum, articles of cuts of beef, paintings/author history, and science articles focusing on waves or robotics. Texts selected for each group were based off of their first upcoming unit and personalized.

To discover the innate skills needed to comprehend and further synthesize the various content texts, teachers noted images that came to mind, text elements they focused on, predictions made, and metacognitively reflected on what their mind was doing while interacting with the text. Together as a team, staff members created a list of these specific skills in their content area. Envisioning themselves as students, they discussed the skills which would be the most challenging for our students to master.

This is an example of a t-chart created by the science collaborative team:

Which Literacy Skills Do We Want Students to Learn in our Content Area?	How Will We Know Students Have Learned/Mastered These Skills?
Interpret and execute step-by-step directions	1. Student successfully completes the desired task
Decode vocabulary for materials, equipment, measurement	2. Evidence of experiment and observation are aligned
Breakdown, decipher, and reflect upon non-fiction	3. Successful hypothesis write-up based on background info.
Collect, analyze, and conclude following an experiment	4. Proper use of tools/data/reasoning//graphs utilized in a lab write-up and conclusion

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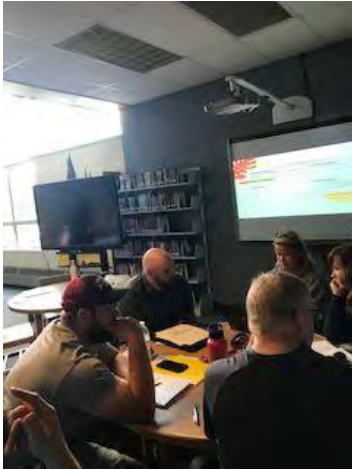
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After our discovery activity together, collaborative teams developed a literacy commitment that was inserted into their weekly agenda with the expectation of data, celebrations, and opportunities shared at each weekly meeting.

MES Instructional Literacy/Math Coaching Cycles:

Purpose:

Instructional coaches partner with educators to analyze current reality, set goals, identify and explain teaching strategies to hit the goals, and provide support until the goals are met. Together, we provide opportunities to educate all students at the highest level.

Eager to begin getting in classrooms with our teachers and students at MES, Kick-Off to Literacy Coaching Cycle Pre-Meetings and in-class coaching has begun. To begin our coaching process, the teachers and I meet to discuss their “Why”, celebrate their strengths, identify our current reality based on data, and identify goals set aligned to Interactive Read Alouds, or our Really Great Reading Phonics program. Teachers can share questions they have about instructional coaching, anything they are nervous about/currently struggling with, and our expectations. Together, we select resources, develop a plan, and identify which mode of coaching: modeling, observation, co-teaching, planning, curriculum development, and begin our weeks together. Throughout time with students in the classroom, progress data is gathered and collected for reflection. Following the first 2 week cycle, together we reflect on progress or adjustments needed on goals set.

In addition to beginning the coaching cycles, teams are in the process of benchmarking student reading level with the Fountas and Pinnell kits, STAR testing, and Early Lit screeners to best identify skills students need to be successful. Data dive meetings will be planned to interpret data collected and develop instructional commitments moving forward.



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Math Instructional Coaching:- Valerie Pari

All classrooms are off and running with new math materials this school year. Coaching is taking place in a rotation with three to four different classrooms each week at the elementary school to help support our students and teachers with implementation. I am also checking in with grades 6-12 periodically to assist with implementation of CPM. Teachers have been busy laying the foundation for a successful year of mathematics.



(Students in Mrs. Rosin's 1st grade class played Number Race with partners.)

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Technology Board Report

Sept 14, 2021



Network and Server Infrastructure Review

Completed network assessment: Will complete firmware upgrades to switching.

Stabilization of virtual servers rebuild.

Skyward

Working with Skyward and staff to develop a training program for Skyward use and implementation.

Firewall Replacement

Working with Wisnet to finish configuration and customization of firewall

Student Device deploy.

Successfully deployed Chromebooks to all students

Minutes of a September 7, 2021 School District of Manawa Finance Committee Meeting

The meeting began at 6:00 p.m. in the boardroom.

Board Committee Members: Pethke (C), J. Johnson, R. Johnson

In Attendance: R. Johnson, J. Johnson, Dr. Oppor, Mrs. O'Brien

Timer/Recorder: J. Johnson

Monthly Financial Summary - June 2021 - Informational

Consider Endorsement of the OPEB Investment Selection as Presented. Moved by R. Johnson / J. Johnson to Endorse the OPEB Investment Selection Moderate Number 3 as Presented to the full board. Motion carried.

Consider Endorsement of the Substitute Teacher Daily Rate Increase as Presented. Moved by R. Johnson / J. Johnson to Endorse the Substitute Teacher Daily Rate Increase as Presented to the full board. Motion carried.

Short-term Borrowing RFP - Informational

Cost Analysis of Paid Leave for COVID Related Illness - Informational

Consider Endorsement of a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing. Motion by J. Johnson / R. Johnson to Endorse a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing plus a One-day Absence Forgiveness for any Staff who was not Required to Quarantine on September 3, 2021 to the full board. Motion carried.

Open Enrollment Costs - Informational

Finance Committee Planning Guide (Information / Action)

Next Finance Committee Meeting Date: October 5, 2021 6:00 p.m.

Next Finance Committee Items:

- 1.
- 2.

Moved by R. Johnson/J. Johnson to Adjourn at 6:58 p.m.

Minutes of a August 26, 2021 School District of Manawa
Buildings & Grounds Committee Meeting

The meeting began at 4:30 p.m. in the BoardRoom.

Board Committee Members: R. Johnson (C), Griffin, Hollman

In Attendance: R. Johnson, Griffin, Hollman, Dr. Oppor, and Mary Griffin

Timer/Recorder: Griffin

1. Review Post-construction MS/HS Lawn Condition - Informational
2. Consider Utility Vehicle Options - continue to get bids and get approval from the full board.
3. Overview of Ribbon Cutting and Tours- Informational
4. Update on Hosted Solar Project - Informational
5. Overview of Major Repairs (Information)
 - a. Irrigation System Pump
 - b. Water Leak in MES Kitchen Storage Room
 - c. 6-Burner Gas Range Replacement in Production Kitchen
 - d. Dishwasher Pump Leak in Production Kitchen
 - e. Vent Pipe Leak on MS/HS Stage
 - f. Roof Leak Around Roof Vent by Entry to School from Fitness Center
 - g. Failed Glycol Pump in the MS/HS Penthouse
 - h. RTU Fan Unit Failing at MS/HS
 - i. Other
6. Wisconsin Surplus [2 plow blades and assorted technology devices] - \$4,500 + Informational
7. Update from Mr. Wolfgram on Staining Press Box Stairway/Railing - Informational
8. Preliminary Information on Rubberized Track - Informational
 - a. Fisher Tracks Inc.
 - b. Athletic Field Services
9. Consider Constructing a Heated Storage Building for MS/HS Property - Informational
 - a. Inventory of items to be stored - Dan Wolfgram
 - b. Technology Ed. student involvement
 - c. Location
 - d. Future planning - Sample of building type from Matt McGregor
https://www.bigbuildingsdirect.com/product/maverick-metal-garage-kit-20x30x10/?gclid=Cj0KCOjwnueFBhChARIsAPu3YkQBOy9Fa5qCXCgD6EaUEXb-kiLoyPEiKTQaV0eK5aSA4s1MzMSR7eEaAmUDEALw_wcB
 - e. Other
10. Update on Manawa Athletic Booster Club Interest in Fundraising for Future Projects -Informational

- a. Electronic scoreboards for gyms (replacement)
 - b. Rubberized track (replacement) Discuss Future Project Ideas: (Information / Action)
 - c. Other
11. Continue Review of Key Performance Indicators - Informational
- a. Operation Efficiencies
 - i. 20-Year Facilities Plan (Pfefferle)
 - b. Safe & Orderly Environment
 - i. School Safety Plan (establish stakeholder committee for plan review)
12. Buildings & Grounds Committee Planning Guide (Information)
13. Set Next Meeting Date: October 6, 2021 4:30 p.m.
14. Next Meeting Items:
- a. Discuss Maintenance of the School Forest (Information / Action)
WI School Forest Education Specialist - (Gretchen Marshall) and DNR Forestry Service
LEAF: Wisconsin's K-12 Forestry Education Program
 - b. Recarpet MS/HS Library - Solicit Pricing (Information / Action)
 - c.
15. Moved by Griffin / Hollman to Adjourn at 6:01 p.m.

Minutes of a September 13, 2021 School District of Manawa
Policy and Human Resources Committee Meeting

The meeting began at 5:00 p.m. as a hybrid meeting.

Board Committee Members: J. Johnson (C), Pethke, Reiersen

In Attendance: J. Johnson, Pethke, Reiersen, and Dr. Oppor. Pethke left the meeting at 6:43 pm.

Timer/ Recorder: J. Johnson

1. Discussion of Overnight Field Trips- Informational - more information will be forthcoming as dates get closer.
2. NEOLA Updates - Moved by Reiersen/J. Johnson to recommend NEOLA Updates to full Board as presented. Motion carried.
3. Revise AG5421A - Grading - Moved by Reiersen/J. Johnson to Recommend Revisions to AG5421A-Grading to the full board as presented. Motion carried.
4. Discussion of COVID-19 Related Sick Leave Benefits - Moved by Reiersen / J. Johnson to Recommend a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing plus a One-day Absence Forgiveness for any Staff who was not Required to Quarantine on September 3, 2021 to the full board. Motion carried.
5. Review of District Hiring Process - Informational
6. Consider Staff Engagement Opportunities
7. Policy & Human Resources Committee Planning Guide
8. Set Next Meeting Date - October 11, 2021 at 6:00 p.m. ____
9. Next Meeting Items:
 - a. Review of Discuss and Revise Policies and Administrative Guidelines per Handbook Review as Needed
 - i. PO2260 - Nondiscrimination and Access to Equal Educational Opportunity
 - ii. PO5516 - Student Hazing
 - iii. PO5517.01 - Bullying
 - iv. ~~PO5410 - Promotion, Placement, and Retention (New; posted July 26, 2021)~~
 - v. PO7540.03 - Student Technology Acceptable Use And Safety (When students receive a school email/Google account)
 - vi. School Nurse References - Nurse/Paramedical
 - vii. Assistant Principal replaced with Dean of Students where applicable
 - viii. PO5513 - Care of Property (Fees or fines defined)
 - ix. Other Policies Identified of Concern During the Handbook Review
 - b. Other Administrative Guidelines Identified of Concern During the Handbook Review (Information / Action)
 - c. Continue Review of Key Performance Indicators (Information / Action)
10. Moved by Reiersen / J. Johnson to Adjourn at 7:30 p.m.



Book	Policy Manual
Section	2000 Program
Title	Copy of NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
Code	po2260
Status	
Adopted	October 17, 2016
Last Revised	April 27, 2020

2260 - **NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY**

The Board is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:

- A. use of objective bases for admission to any school, class, program, or activity;
- B. prohibition of harassment towards students and procedures for the investigation of claims (see Policy 5517);
- C. use of disciplinary authority, including suspension and expulsion authority;
- D. administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;
- E. selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;
- F. design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students' individual needs;
- G. design and configuration of facilities;
- H. opportunity for participation in extra-curricular and co-curricular activities, provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support; and
- I. the school lunch program and other school-sponsored food service programs.

The Board is also committed to equal employment opportunity in its employment policies and practices as they relate to students. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

In furtherance of the aforesaid goal, the District Administrator shall:

- A. Curriculum Content

review current and proposed courses of study and textbooks to detect any bias based upon the Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes various races, ethnic groups, etc. toward the development of human society; provide that necessary programs are available for students with limited use of the English language;

B. Staff Training

develop an ongoing program of staff training and in-service training for school personnel designed to identify and solve problems of bias based upon the Protected Classes in all aspects of the program;

C. Student Access

1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;
2. verify that facilities are made available in a non-discriminatory fashion, in accordance with Board Policy 7510 - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group officially affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society;

D. District Support

require that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters;

E. Student Evaluation

verify that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the Protected Classes.

The District Administrator shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with the applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or equal access. The Compliance Officer(s) also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public.

The District Administrator shall attempt annually to identify children with disabilities, ages 3 - 21, who reside in the District but do not receive a public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient, including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis (see AG 2260F).

Reporting Procedures

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with knowledge that it is false.

Title IX Complaint Coordinators/District Compliance Officers (hereinafter referred to as the "COs").

The Board designates the following individuals to serve as the District's CO's:

Carmen O'Brien
Business Manager
School District of Manawa
800 Beech Street
Manawa, WI 54949
920-596-5840
cobrien@manawaschools.org

Daniel Wolfgram
High School/~~Middle~~~~Junior High~~ School Principal
800 Beech Street
Manawa, WI 54949
920-596-5310
dwolfgram@manawaschools.org

The names, titles, and contact information of these individuals will be published annually in the staff and student handbooks, and on the School District's web site.

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy.

Investigation and Complaint Procedure

The CO shall investigate any complaints brought under this policy. Throughout the course of the process as described herein, the CO should keep the parties informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent it is available: a description of the alleged violation, the identity of the individual(s) believed to have engaged in, or to be actively engaging in, conduct in violation of this policy, if any; a detailed description of the facts upon which the complaint is based; and a list of potential witnesses.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO shall ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the report by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken during the investigatory phase to protect the Complainant from further loss of educational opportunity, including but not limited to a change of class schedule for the Complainant, tentative enrollment in a program, or other appropriate action. In making such a determination, the CO should consult the Principal or District Administrator if the principal is the compliance officer prior to any action being taken. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform any individual named by the Complainant in connection with an alleged violation of this policy, that a complaint has been received. The person(s) must also be provided an opportunity to respond to the complaint.

All investigations shall be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The complaining party shall be notified in writing of receipt of the complaint within forty-five (45) days of the complaint and shall reach a determination concerning the complaint within ninety (90) days of receipt, unless additional time is agreed to by the complaining party.

The investigation will include:

- A. interviews with the Complainant;
- B. interviews with any persons named in the complaint;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO shall prepare and deliver a written report to the District Administrator that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definitions in this Policy, as well as in State and Federal law as to whether the Complainant has been denied access to educational opportunities on the

basis of one of the protected classifications, based on a preponderance of evidence standard. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

The CO may consult with the Board's attorney during the course of the investigatory process and/or before finalizing the report to the District Administrator.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the District Administrator or Board President, if the complaint involves the District Administrator engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within ten (10) business days of receiving the report of the CO, the District Administrator must either issue a final decision regarding the complaint or request further investigation. A copy of the District Administrator's final decision will be delivered to the Complainant. The District Administrator may redact information from the decision in the event the release of information raises concerns regarding the integrity of the complaint or investigation process. The Board authorizes the District Administrator to consult with legal counsel to determine the extent to which information in an investigation report must be provided to either the Complainant or Respondent.

If the District Administrator requests additional investigation, the District Administrator must specify the additional information that is to be gathered, and such additional investigation must be completed within ten (10) business days. At the conclusion of the additional investigation, the District Administrator must issue a final written decision as described above. The decision of the District Administrator will be reviewed by the Board upon request.

If the Complainant feels that the decision does not adequately address the complaint s/he may appeal the decision to the State Superintendent of Public Instruction by submitting a written request to the Wisconsin Department of Public Instruction, Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.

Any person, including the Respondent in a complaint, who is subject to disciplinary action up to and including termination as a result of a complaint may choose to file a Grievance utilizing the District's grievance procedure as outlined in Policy 3430 or Policy 4430.

The Board reserves the right to investigate and resolve a complaint or report of regardless of whether the member of the School District community or third party chooses to pursue the complaint. The Board also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the Board.

Additional School District Action

If the evidence suggests that any conduct at issue violates any other policies of the Board, is a crime, or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.) (Policy 8462), or threats of violence (Policy 8462.01), the CO or District Administrator shall take such additional actions as necessary and appropriate under the circumstances, which may include a report to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations.

Confidentiality

The District will make reasonable efforts to protect the privacy of any individuals involved in the investigation process. Confidentiality cannot be guaranteed however. All Complainants proceeding through the investigation process should be advised that as a result of the investigation, allegations against individuals may become known to those individuals, including the Complainant's identity.

During the course of an investigation, the CO will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of an investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Retention of Public Records, Student Records, and Investigatory Records and Materials

All individuals charged with conducting investigations under this policy shall retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation, including but not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;

- D. any written documentation of actions taken by District personnel;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts related to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any interim measures offered and/or provided to complainants, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
- M. documentation of all actions, both individual and systemic, taken to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects.

The information, documents, ESI, and electronic media (as defined in Policy 8315) retained may include public records and records exempt from disclosure under Federal and/or State law (e.g., student records).

The information, documents, ESI, and electronic media (as defined in Policy 8315) created or received as part of an investigation shall be retained in accordance with Policy 8310, Policy 8315, Policy 8320, Policy 8330 for not less than three (3) years, but longer if required by the District's records retention schedule.

Revised 12/18/17

Revised 7/22/19

Revised 11/18/19

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Legal	118.13 Wis. Stats. P.I. 9, Wis. Adm. Code P.I. 41, Wis. Adm. Code Fourteenth Amendment, U.S. Constitution 20 U.S.C. Section 1681, Title IX of Education Amendments Act 20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974 20 U.S.C. Section 7905, Boy Scouts of America Equal Access Act 29 U.S.C. Section 794, Rehabilitation Act of 1973, as amended 42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964 42 U.S.C. Section 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990, as amended
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Last Modified by Melanie Oppor on August 3, 2021



Book	Policy Manual
Section	5000 Students
Title	Copy of BULLYING
Code	po5517.01
Status	
Adopted	June 20, 2016
Last Revised	March 15, 2021

5517.01 - **BULLYING**

The Board is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions that cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business, or where there is otherwise a connection to the school such that the conduct at issue affects or is intended to affect the student's educational environment.

Definitions

"Bullying"

Bullying is deliberate or intentional behavior using word or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of prohibited bullying behavior need not be based on any of those particular or other particular characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.
- D. ""Cyberbullying" – the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal polling web sites, to

support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others."

The Board recognizes that cyberbullying can be particularly devastating to young people because:

1. cyberbullies more easily hide behind the anonymity that the Internet provides;
2. cyberbullies spread their hurtful messages to a very wide audience with remarkable speed;
3. cyberbullies do not have to own their own actions, or fear punishment for their actions, as it is usually very difficult to identify cyberbullies;
4. Furthermore, the reflection time that once existed between the planning of a prank – or a serious stunt – and its commission has all but been erased with cyberbullying;
5. Cyberbullies can impersonate others with the intent to embarrass or harm them or hacking into, or otherwise gaining access to, another's others' electronic accounts (emails, social media, etc.) and posing as that individual with the intent to embarrass or harm the individual.

Cyberbullying includes, but is not limited to the following:

1. posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog;
2. sending e-mail or instant messages that are mean or threatening, or so numerous as to drive-up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs of students;
4. posting misleading or fake photographs of students on web sites.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of sex, (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws. Harassment is prohibited by Policy [5517](#) – Student Anti-Harassment.

"Staff" includes all school employees and Board members.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For a definition of hazing and instances that could possibly be construed as hazing, consult Policy [5516](#).

Complaint Procedures

Any student who believes s/he has been or is the victim of bullying should immediately report the situation to the building principal or ~~designee assistant principal~~, or the District Administrator. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the District Administrator. Complaints against the District Administrator should be filed with the Board President.

Complaints against a Board member shall be filed with the Board President unless the complaint is against the President in which case the complaint shall be filed with the Board Vice President, who is authorized to contact District legal counsel for assistance in handling the complaint.

Every student is encouraged to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal or ~~designee assistant principal~~, or the District Administrator.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate this Policy shall be investigated promptly by the building principal. The staff member who is investigating the report of bullying shall interview the victim(s) of the alleged bullying and collect whatever other information is necessary to determine the facts and the seriousness of the report.

If, during an investigation of a reported act of bullying in accordance with this Policy, the principal determines that the reported misconduct may have created a hostile learning environment, discrimination, and/or may have constituted harassment based on sex (transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or state civil rights laws, the principal will report the act of bullying to one of the Compliance Officers who shall assume responsibility to investigate the allegation in accordance with Policy 5517 – Student Anti- Harassment or Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Additionally, complaints alleging sexual harassment on the basis of sex are also covered by and subject to the investigation procedures in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities. If the investigation under Policy 5517 - Student Anti-harassment, Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity or Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities does not substantiate harassment based on one or more of the Protected Classes, the complaint of bullying shall still be investigated under this Policy.

With regard to complaints received against the District Administrator (or a member of the Board), the investigation shall be referred to the Board attorney who shall conduct a prompt investigation. The Board attorney is authorized to designate an outside third party to conduct the investigation. The Board attorney or designee will arrange such meetings as may be necessary with all concerned parties within five (5) business days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The Board attorney or designee conducting the investigation shall notify the complainant and parents as appropriate, (in writing,) when the investigation is concluded and the findings made.

Parents of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District shall maintain the confidentiality of the report and any related student records to the extent required by law.

If the investigation finds that bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include student discipline, including, but not limited to, reprimand, suspension, or possible expulsion. Furthermore, the result of an investigation that finds that bullying has occurred may result in discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

The complainant shall be notified of the findings of the investigation, and as appropriate, of the remedial action has been taken.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

Retaliation/False Reports

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying incidents. Making intentionally false reports about bullying ~~for the purpose of getting someone in trouble~~ is similarly prohibited and will not be tolerated. Retaliating and intentionally making a false report may result in disciplinary action.

If a student or other individual believes there has been bullying, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to inform parents, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Notification

Notice of this policy will be annually distributed to all students enrolled in the School District, their parents and/or guardians and employees. The policy will also be distributed to organizations in the community having cooperative agreements with the schools. Additionally, the policy will be posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. All new hires will be required to review and sign off on this policy and the related complaint procedure.

The School District will also provide a copy of the policy to any person who requests it.

Records and Reports

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying policy.

An annual summary report shall be prepared and presented to the Board, that includes trends in bullying behavior and recommendations on how to further reduce bullying behavior. The annual report will be available to the public.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of bullying behavior. The District Administrator shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines on bullying will be age and content appropriate.

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Legal

Wis. Stat. 118.46

Last Modified by Melanie Oppor on August 3, 2021



Book	Policy Manual
Section	7000 Property
Title	Copy of STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Adopted	August 20, 2018
Last Revised	November 16, 2020

7540.03 - **STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides technology resources (as defined in Bylaw 0100) to support the educational and professional needs of its students and staff. With respect to students, District Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The Board regulates the use of District technology resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Technology Resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity (see Policy 5136).

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District Technology Resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

The Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the District Administrator, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using the District technology resources,

if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

- A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

At the discretion of the Board or the District Administrator, the technology protection measure may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measure may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Technology Director may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The Technology Director may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the dangers inherent in the online disclosure of personally identifiable information;
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;
- D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building Principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required to confirm their agreement to abide by the terms and conditions of this policy and its accompanying guidelines by signing a written agreement or during the annual student registration.

~~Beginning in grade three (3)~~ students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers,

they shall use their school-assigned email account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

Students may only use District technology resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the District Administrator and Technology Director as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

Revised 4/27/2020

T.C. 11/16/2020

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Legal

H.R. 4577, P.L. 106-554, Children's Internet Protection Act of 2000
47 U.S.C. 254(h), (1), Communications Act of 1934, as amended
20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended
18 U.S.C. 2256
18 U.S.C. 1460
18 U.S.C. 2246
47 C.F.R. 54.500 – 54.523

Last Modified by Melanie Oppor on August 3, 2021



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 9/2/2021
Re: OPEB Investment Strategy

I recommend that the School District of Manawa approve the Moderate Growth Strategy 3 for the Other Post Employment Benefits (OPEB) accounts that are held with the CESA 6 OPEB Trust account.

As of the end of the 2020-21 fiscal year, the outstanding liability is \$24,000 and the value of the investment is \$307,033.15.

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Employee Benefit Trust Fund of Manawa

Investment Policy

Introduction

The overall objective of this policy is to provide guidance for the investment of contributions and other ___ (Employee Benefit Trust Fund) ___ assets to help maintain adequate funding for Trust liabilities. The policy sets forth the investment objectives and other general policy standards that will be applied within the investment program to enhance its effectiveness and to ensure that the Trust is managed in a manner consistent with the ___ (Employee Benefit Trust Fund) ___ document and applicable law.

Objectives

The primary investment objectives of the Employee Benefit Trust Fund are as follows:

- **Return** – Obtain a reasonable long-term return over the expected liability time horizon consistent with the level of risk assumed over market cycles. Specific return objectives may include fund performance that exceeds the rate of inflation, the assumed actuarial discount rate, and/or similar to the return of a passively managed benchmark of similar style.
- **Cost** – Seek to control the costs of funding the Employee Benefit Trust Fund within prudent levels of risk through the investment of Trust assets.
- **Diversification** – Provide diversification of assets in an effort to reduce the risk of large losses stemming from concentrated positions.
- **Safety** – Preservation of principal by avoiding overly risky alternatives for the expected liability time horizon.
- **Liquidity** - Investment portfolio structured in such manner as to provide sufficient liquidity to pay obligations as they come due.

Investment Management

The ___ (Business Manager) ___ shall be responsible for administering this policy and ensuring that the parameters as set forth in this policy and its implementing procedures are met.

Standard of Prudence

The standard of prudence to be used by the investment officials shall be the “prudent investor” and shall be applied in the context of managing the portfolio. Investments shall be made with the care, skill, prudence and diligence that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character with like aims.

Investment Guidelines

Permitted investment instruments include, but are not limited to:

- Interest bearing direct obligations of the United States of America
- Interest bearing obligations of agencies or instrumentalities of the United States of America
- Investment grade and high yield corporate bonds
- Interest bearing savings accounts or certificates of deposit, issued by federally chartered banks
- Municipal bonds issued by any state or any subdivision of any state
- Money market mutual funds managed by investment companies that are registered under the Federal Investment Company Act of 1940
- Mutual funds managed by investment companies that are registered under the Federal Investment Company Act of 1940
- Exchange Traded Funds (ETFs)
- Equity securities including common stocks

Asset Allocation Guidelines

Asset allocation will be determined by the district staff with the guidance of the investment advisor taking into consideration the nature of the liabilities described in the actuarial study. The investment advisor will act as a fiduciary in guiding the asset allocation within the general risk tolerance of the district.

Performance Benchmark

The Performance Benchmark should be aligned with the investment portfolio’s characteristics with respect to asset allocation.

Manager Responsibilities

A. Legal Compliance:

The investment manager is responsible to comply with Securities Exchange Commission (SEC) regulations, any other applicable oversight agencies. The investment manager is responsible for strict compliance with the investment

objectives of the Employee Benefit Trust Fund and understands its duties and responsibilities as a fiduciary.

B. Performance Review:

The investment manager will meet with the Business Manager at least annually to review the portfolio, results of the past period, comparative data to evaluate performance relative to the market and the outlook for the next period to meet the Employee Benefit Trust Fund's objectives.

Custody and Safekeeping of Investments

Third party safekeeping is required for all securities owned by the Employee Benefit Trust Fund.

Ethics and Conflicts of Interest

Any fiduciary with respect to the Employee Benefit Trust Fund shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair her or her ability to make impartial investment decisions.

Reference:

WI Ch 881: A fiduciary shall invest and manage assets as a prudent investor would, by considering the purposes, terms, distribution requirements, and other circumstances of the trust. In satisfying this standard, the fiduciary shall exercise reasonable care, skill and caution.

WI Ch 66.0603(3)(b): Additional delegation of investment authority. In addition to the authority granted under sub.(2), a school district may delegate the investment authority over the funds described under sub. (1m) (b) 3. to an investment manager who meets the requirements and qualifications specified in the trust's investment policy and who is registered as an investment adviser under 15 USC 80b-3.

Employee Benefit Trust Fund of Manawa

Selection of Investments

Introduction

The overall objective of this statement is to provide guidance for the investment of contributions and other (Employee Benefit Trust Fund) assets to help maintain adequate funding for Trust liabilities. The investment selection sets forth the strategy that will be applied in accordance with Investment Policy and State Statutes.

Standard of Prudence

The standard of prudence to be used by the investment officials shall be the “prudent investor” and shall be applied in the context of managing the portfolio. Investments shall be made with the care, skill, prudence and diligence that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character with like aims.

The Investment Advisor may employ investments that have disciplines outside of the established asset allocation guidelines as appropriate to meet the Standard of Prudence.

Rebalancing

The Investment Advisor will evaluate Trust asset allocation against the preferred targets and acceptable ranges at least on a quarterly basis, or more frequently if market conditions dictate. If a particular asset class exceeds the maximum or minimum constraints of its acceptable range, the Investment Advisor will rebalance Trust assets to bring the asset class allocation back within the asset allocation guidelines established in the portfolio strategies. Trust assets will not be rebalanced when the Committee requests that the Investment Advisor hold cash equivalents for shorter-term needs causing certain asset classes to fall outside the acceptable ranges.

Asset Class	Ultra Conservative Income Strategy 1		Conservative Growth Strategy 2		Moderate Growth Strategy 3		Balanced Growth Strategy 4	
	Min-Max	Target	Min-Max	Target	Min-Max	Target	Min-Max	Target
Money Funds	0-100%	70%	0-30%	2%	0-25%	1%	0-20%	1%
Fixed Income								
Investment Grade	0-50%	30%	40-75%	49%	20-50%	32%	5-30%	23%
High Yield	0%	0%	0-20%	12%	0-25%	13%	0-25%	10%
Domestic Equity	0%	0%	10-40%	27%	30-60%	43%	40-70%	53%
International Equity	0%	0%	0-10%	5%	0-15%	5%	0-25%	5%
Inflation Sensitive	0%	0%	0-10%	5%	0-15%	6%	0-20%	8%
		100%		100%		100%		100%

Investment Selection

Sub-Account:

99-IT56-AA-9

Investment Strategy:

_____ (1-4)

Date approved:

Signature:

Name:

Title:

District:



School District of Manawa
Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 9/2/2021
Re: Substitute Teacher Pay Comparison

Recommendation:

I recommend raising the payment of substitute teachers from the daily rate from \$100 per day and \$110 per day for School District of Manawa retirees to \$110 per day and \$120 per day for School District of Manawa retirees for the 2021-22 school year.

Rationale:

The average substitute teacher daily rate of pay for CESA #6 districts that completed the 2020-21 Comp Study is \$112.40. Comparable rates for area schools are:

School District	Daily Rate from 2020-21
Hortonville	\$135.00
Iola-Scandinavia	\$110.00 + free lunch
New London	\$118.00
Shiocton	\$150.00
Weyauwega-Fremont	\$100.00

Teachers that sub for the School District of Manawa report earning \$115-\$135 in Bowler, Tigerton, and Hortonville and indicate that the rate of pay does influence their decision on where to accept work.

I will provide the Finance committee comparable wages for all work groups after the CESA #6 2021-22 Comp Study is completed and released, around January 2022.





School District of Manawa
Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 9/3/2021
Re: One-day Absence Forgiveness for September 3, 2021

Recommendation:

I recommend a one-day absence forgiveness for September 3, 2021 for any staff required to quarantine due to contact tracing.

Rationale:

The School District of Manawa had a potential adult to adult COVID-19 exposure. Due to the large number of staff involved, contact tracing required an extended amount of time. Out of an abundance of caution, this led to an inordinate number of staff needing to quarantine. Contact-tracing was completed on Friday, September 3, 2021. Staff that were not contacted directly by Ms. Draeger, District Health Support, may return to work on Tuesday, September 7, 2021.

The cost of this action includes the daily cost for the employee plus the cost of any substitutes. Many staff, simply filled in to cover classrooms as they were able. Though this fill-in cost was not direct, the staff that needed to cover was not able to do their work on this day.





Book	Administrative Guideline Manual
Section	5000 Students
Title	Copy of GRADING
Code	ag5421A
Status	Proposed to Policy & Human Resources Committee
Adopted	August 20, 2018
Last Revised	December 17, 2018

5421A - **GRADING**

Since grades play such a significant role in the life of a student, it is imperative that the Board of Education's grading policy be implemented with as much professional expertise as can be applied. In determining grades at the various levels, staff should observe the following administrative guidelines.

4K

Reporting at this grade level consists of a progress report to parents regarding their child's development of early learning attributes. The marking code is:

- 3.0 Demonstrates concept or skill independently
- 2.0 Demonstrates concept or skill with assistance
- 1.0 Rarely or does not demonstrates concept or skill

Grades K- 56

Reporting in these grades will consist of a report card with descriptive marks and a narration. Descriptive marks will be:

Proficiency Scale #	Proficiency Level	Description
4.0	Advanced	Student has in-depth understanding and can make applications that go beyond what was taught.
3.0	Proficient	Student has met expectations based on what was taught.
2.0	Needs Improvement	Student needs improvement in meeting expectations and has some errors or incomplete understandings based on what was taught.
1.0	Unsatisfactory	Student is making unsatisfactory progress toward meeting expectations and may need additional support to learn what was taught.

The principal in collaboration with all teachers at a particular grade or of a particular course shall develop an explanation of the criteria and standards that will be used to qualify a student to be graded advanced, proficient, needs improvement, or unsatisfactory.

To ensure consistency, all teachers at the grade or course level shall use the same criteria/standards in grading their students.

Definition of "passing" and "failing":

Grades K-56

- A. A rubric score of "1 or less" is defined as failing.
- B. A rubric score of 2, 3, or 4 is considered passing.

The current level of effort and social interaction are graded as follows:

- A. Consistently demonstrates skill/behavior.
- B. Inconsistently demonstrates skill/behavior.

Grades 6-12

Reporting in these grades will be by report card using the following marking system:

- A+ ~~94.50~~5-100
- A- ~~91.50-94.49~~~~92-94~~
- B+ ~~88.50-91.49~~~~89-91~~
- B ~~85.50-88.49~~~~86-88~~
- B- ~~82.50-85.49~~~~83-85~~
- C+ ~~79.50-82.49~~~~80-82~~
- C ~~76.50-79.49~~~~77-79~~
- C- ~~73.50-76.49~~~~74-76~~
- D+ ~~70.50-73.49~~~~71-73~~
- D ~~67.50-70.49~~~~68-70~~
- D- ~~64.50-67.49~~~~65-67~~
- F 0-64.49

The final grade is calculated to two decimal places using standard rounding rules. The grade is rounded up if the decimal is 0.50 or above. The grade is rounded down if the grade is below 0.50.

Marking System:

- (A) Excellent
- (B) Good
- (C) Average
- (D) Below Average
- (F) Failure
- (I) Incomplete
- (W) Withdrew

If a student receives an "F" in a required subject, he/she must repeat and pass that subject to fulfill graduation requirements. Ordinarily, a student who receives an "F" in a course that is part of a sequence must repeat and pass that course to continue in the sequence. (I) Incomplete: When a student's work is not completed by the end of the quarter due to the student's absence from school, he/she receives an "I". This work, in most cases, must be made up within two weeks after the end of the quarter. Exceptions to the two-week period must be cleared through the principal. If work is not made up in the allowed time, the "I" becomes an "F". (W) Withdrew: A student receives this grade when he/she drops a course with administrative approval.

NOTE: A student withdrawing from a course after the fifth week of the semester will do so with an F, unless, granted administrative exception. The principal, in collaboration with all teachers at a grade or of a particular course, shall develop an explanation of the criteria and standards that will be used to qualify a student to be graded excellent, good, average, below average, or failing.

The explanation may not make use of normative (bell-curve) standards.

General Considerations

Students will receive one grade per subject at the end of each grading cycle.

These grading criteria and standards shall be approved by the District Administrator prior to the start of the school year.

To ensure consistency, all teachers at the grade or course level shall use the same criteria/standards in grading their students.

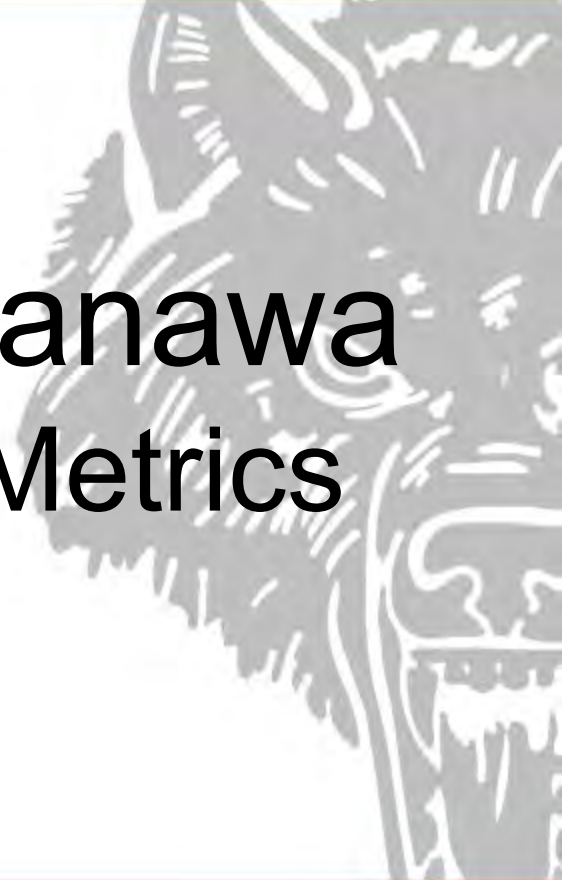
Each principal shall send a copy of these grading criteria/standards to all parents of children in these grades (or courses) prior to the first day of school and shall ensure that they are the basis for discussion and decision-making at all parent conferences.

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Last Modified by Melanie Oppor on September 8, 2021

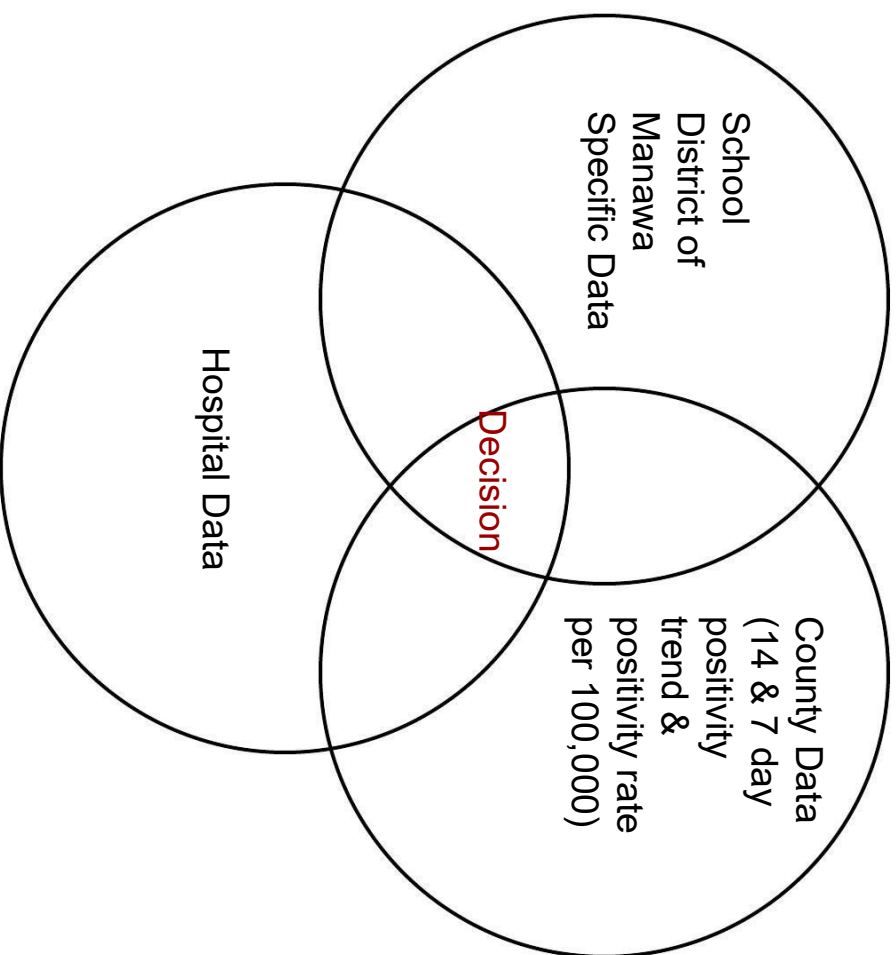
School District of Manawa COVID-19 Mitigation Metrics

September 9, 2021



Mitigation Metrics

Several data points are important to consider when looking at layers of mitigation.



Factors for Decision Making

- Running 7 day total cases [WI DHS COVID-19 Website](#)
- District specific active cases & 7 day totals and averages [WI DHS COVID-19 Activity Level Website](#)
- District specific rate (cases/100,000) [WI DHS Wisconsin Summary Data Website](#)
- New 7 day hospitalizations, current local hospitalization and trends, and current local ICU patients & trends [Hospitalization Data](#)



District Data

- In-district Counts of Positive/Probable Cases & Quarantines
- [WI DHS Data for All People Within SDM Boundaries](#)
- Substitute Availability
- Classroom or Cohort Impact



Other Considerations

- Do the mitigation strategies apply to extra/co-curricular activities?
- Do the mitigation strategies apply to bussing?
- Do the mitigation strategies apply to guests in the schools?
- Will mitigation strategy decisions be school specific or districtwide?
 - There are staff who work at and travel between both buildings.
 - Some families have siblings who attend both buildings.
 - Students who ride buses are exposed to individuals from both buildings.
- Other???



Board of Education Decisionmaking Frequency

How frequently will the Board of Education review the mitigation metrics for the purposes of revising the mitigation plans?

- Every two weeks
- Once a month at the regular Board of Education meeting
- As needed (Please define.)
- Other





Melanie Oppor <mopper@manawaschools.org>

COVID-19 Webinar for Local Public Health and School Stakeholders

1 message

DHS Covid Response Team <DHSCovidResponseTeam@dhs.wisconsin.gov>

Mon, Sep 20, 2021 at 3:26 PM

Thank you for your interest in the Thursday, September 16th COVID-19 Webinar for Local Public Health and School Stakeholders, presented by the Department of Health Services and the Department of Public Instruction.

The recording of this webinar can be found on the [DHS COVID-19 Schools](#) page under “Webinars for Local Public Health and School Stakeholders.”

For additional information, reference these resources and studies that were discussed by the webinar speakers.

Dr. Ryan Westergaard, DHS Chief Medical Officer:

Studies

- [Hospitalizations Associated with COVID-19 Among Children and Adolescents — COVID-NET, 14 States, March 1, 2020–August 14, 2021](#)
- [SARS-CoV-2 Transmission to Masked and Unmasked Close Contacts of University Students with COVID-19 — St. Louis, Missouri, January–May 2021](#)
- [The Impact of Community Masking on COVID-19: A Cluster-Randomized Trial in Bangladesh](#)
- [SARS-CoV-2 Transmission Associated with High School Wrestling Tournaments – Florida, December 2020 – January 2021](#)
- [Minimal SARS-CoV-2 Transmission After Implementation of a Comprehensive Mitigation Strategy at a School –New Jersey, August 20 – November 27, 2020](#)
- [COVID-19 Testing to Sustain In-Person Instruction and Extracurricular Activities in High Schools – Utah, November 2020 – March 2021](#)

Dr. Ryan Wozniak, Supervisor, DHS Bureau of Communicable Diseases:

Online resources

- [CDC Toolkit for Responding to COVID-19 Cases](#)
- [CDC Decision tree](#) for identifying COVID-19 close contacts in K-12 School INDOOR CLASSROOM settings
- [CDC Letter template for individuals with COVID-19](#)
- [CDC Letter template for close contacts](#)

Claire Evers, DHS K-12 School Testing Manager:

Resources for schools

- [DHS COVID-19 K-12 Testing Program](#)

- [DHS COVID-19 K-12 Testing Program Communications Toolkit](#)
 - Contact DHSK12CovidTesting@dhs.wisconsin.gov with questions about the school testing program.
 - COVID Results Hotline: 1-866-419-6988
 - To sign up for testing go to: <https://www.surveygizmo.com/s3/6373885/K-12-COVID-19-Testing-Program-Participation-Survey>

Louise Wilson, DPI School Nurse Consultant:

DPI Online Resources

- [COVID-19 Infection Control and Mitigation Measures for Wisconsin Schools 2021/2022](#)
- [COVID-19 Testing in Schools](#)
- [Consent Form Template for Testing in Schools](#)
- [Personal Protective Equipment \(PPE\) Awareness Training for Schools-COVID-19](#)

We appreciate everything you are doing as school leaders and leaders in public health to support a safe and healthy school year. Please continue to visit the [DHS COVID-19 page](#) and the [DPI Information on COVID-19 page](#) for updated information.

Stay Safe and Stay Well.

Best,

COVID-19 Response Team



To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Dan Wolfgram
Date: 9/15/2021
Re: 2021 Homecoming Mitigation Plan

The purpose of this memo is to recommend the following activities and related mitigation strategies for this year's Homecoming 2021. Homecoming week is scheduled for Sunday, September 26th to Saturday, October 2nd, 2021. *All plans are subject to change.*

Sunday, September 26th, - Hall and Window Decorating

Students are allowed in the building for the purpose of hall decorating. Attendance will be taken for the purposes of contact tracing and the students will work in small groups supervised by the staff.

Monday, September 27th to Friday, October 1st - Student Dress Up Days, Video Scavenger Contest

- Students will follow the student council's proposed dress-up days to compete for points to earn the Spirit Cup.
- There will be a Video Scavenger Hunt during the week where students will video designated sights and persons to collect points towards winning the Spirit Cup.

Monday, September 27th - Bonfire

Students will attend this outdoor event as has been the tradition in previous years.

Tuesday, September 28th- Home Volleyball Match

Students and visitors will be expected to follow the guidelines set forth by the BOE for attendance at the home match in the gymnasium.

Wednesday, September 29th - Wednesday Night Games

Outdoor events will include, Girl's Football, Capture the Flag, Eating Contest, Slip & Slide. Indoor events will include volleyball. Student seating will be available on both the north and south sides of the bleachers as safety will allow. If the masking mandate is still in effect all students with the exception of those on the court will be required to have a face covering.

Friday, October 1st - Pep Rally, Parade, Football Game

- Pep Rally - Weather permitting the pep rally will be held outside and the student body will occupy the bleachers. Masking for this outdoor event is optional.

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Mr. Dan Wolfgram

Little Wolf High School Principal

Manawa Middle School Principal

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

- Parade/Outdoor Event - The parade will occur at approximately 2:00 p.m. and follow the route from the HS to Triangle Park. The ES is invited to participate. Homecoming Court students will socially distance themselves as they are able on the stage. Masking for this outdoor event is optional.
- Football Game/Outdoor Event - Manawa vs. Spencer/Columbus 7:00 p.m. Manawa Athletic Complex

Saturday, October 2nd-Homecoming Dance

- Dance 7:00 - 11:00 p.m. - The Threshere Grounds are unavailable to be used. The Manawa Rodeo Grounds are being explored as an option. If this outdoor venue is unavailable the dance will occur in the HS Commons. Students will follow the most current mitigation strategies adopted by the BOE.

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School District of Manawa Ad Hoc Safety Committee
2021-22 School Year

Name	Role	Attend
Melanie Oppor	District Administrator	
Dan Wolfgram	MS/HS Principal	
Jeff Bortle	Dean of Students	
Danni Brauer	MES Principal	
LuAnne Ujzdowski	Elementary School Counselor	
Janine Connolly	Secondary School Counselor	
Jill Seka	Elementary Teacher	
Nate Ziemer	Secondary Teacher	
Chief James Gorman	Manawa Chief of Police	
Chief Rob Rosenau	Chief of Manawa Rural Fire Department	
Sheriff Tim Wilz	Waupaca County Sheriff	
Andy Carlin	Waupaca County Emergency Management	
Jed Wohlt	Waupaca County Department of Health Services	
Mayor Mike Frazier	City of Manawa Mayor	
Krystal Draeger	Health Paramedical/EMT for Gold Star	
Jill Timm	Parent (Secondary)	
Eric Pynenberg	Parent (Secondary and Elementary)	
Amanda Bruette	Parent (Elementary)	
Michelle Krisher	Parent (Elementary)	
Russ Hollman	Board of Education Representative	
Justin Buschke	Student	
Keither Jepson	Student	
Emma Riske	Student	

School/District Name:	
City:	ShareFile Contact:

~ Only one box should be checked for each requirement ~

Section A: Situational Requirements

1. Blueprints/Maps

- My school/district submitted the **2019-2020** or the **2020-2021** Requirement Checklist for blueprints/maps and there have been no structural changes.
- My school/district submitted our blueprints/maps into the corresponding **Due by 1-1-2021** ShareFile folder and there have been no structural changes.
- There has been a structural change to one or more of our building(s) so my school/district will need to submit revised blueprints/maps into the corresponding **Due by 1-1-2022** ShareFile folder for the school(s) listed in the box below:

School(s):

- My school/district never submitted our blueprints/maps into the corresponding ShareFile folder so my school/district will need to submit blueprints/maps into the corresponding **Due 1-1-2022** ShareFile folder.

Section B: Triennial Requirements

2. School Safety Plan

- My school/district submitted the **2019-2020 and 2020-2021** Requirement Checklist for school safety plans. My school/district will need to submit our school safety plan, reviewed and signed by our school board/governing body into the **Due by 1-1-2022** folder in ShareFile.
- My school/district submitted our school safety plan, reviewed and signed by our school board/governing body, into the corresponding **2019-2020** ShareFile folder and submitted the **2020-2021** Requirement Checklist for school safety plan. There have been no changes made to the safety plan. My school/district will not need to submit our school safety plan until **1-1-2023 unless changes are made.**
- My school/district submitted our school safety plan, reviewed and signed by our school board/governing body, into the corresponding **Due by 1-1-2021** ShareFile folder. There have been no changes made to the safety plan. My school/district will not need to submit our school safety plan until **1-1-2024 unless changes are made.**
- My school/district never submitted our school safety plan into the ShareFile folder so my school/district will need to submit our school safety plan into the corresponding **Due by 1-1-2022** ShareFile folder.

3. School Safety Assessment

* Best practice is for schools to consult with a local law enforcement agency to review an on-site safety assessment in conjunction with reviewing your school safety plan, every three years.

- My school/district submitted the **2019-2020 and 2020-2021** Requirement Checklist for school safety assessments. My school/district will need to submit our school safety assessment into the **Due by 1-1-2022** folder in ShareFile.
- My school/district submitted our school safety assessment into the corresponding **2019-2020** ShareFile folder and submitted the **2020-2021** Requirement Checklist for school safety assessments. My school/district will not need to submit our school safety assessment until **1-1-2023 unless changes are made.**

~ Continue to other side ~

- My school/district submitted our school safety assessment into the corresponding **Due by 1-1-2021** ShareFile folder. There have been no changes made to the safety assessment. My school/district will not need to submit our school safety assessment until **1-1-2024 unless changes are made**. Now, my school/district will provide the date the school safety assessment was completed in the box below:

Date:	Law Enforcement Agency:
--------------	--------------------------------

- My school/district never submitted our school safety assessment into the ShareFile folder so my school/district will need to submit our school safety assessment into the corresponding **Due by 1-1-2022** ShareFile folder.

Section C: Annual Requirements

4. School Safety Training

- My school/district will submit a general document providing the date, name, and number of attendees of the most recent school safety training the school(s) participated in into the corresponding **Due by 1-1-2022** ShareFile folder.

5. School Safety Drills

- My school/district will submit a written evaluation and date of our school safety drill, signed by our school board/governing body within 30 days of said drill, into the corresponding **Due by 1-1-2022** ShareFile folder.

Section D: ShareFile Contact Updates

- No changes are needed to my school/district's ShareFile contacts.
- My school/district would like to add additional contacts to our ShareFile account and will provide their names and email addresses in the designated boxes below:

Name:	Email Address:
Name:	Email Address:
Name:	Email Address:

- My school/district would like to remove a contact from our ShareFile account but will contact the Office of School Safety directly to complete this process.

~ Upon completion of this form, please return to the Office of School Safety at schoolsafety@doj.state.wi.us ~

Notes: